

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

S. No.		Proposed Recruitment Rules
1.	Name of the Post	Hindi Officer
2.	No. of Posts	1 (One)
3.	Classification of the Post	Group 'A' Gazetted
4.	Scale of Pay	Pay matrix level-10 Rs. 56,000-1,77,500/- Pre-revised PB-3, Rs. 15,600 – 39,100 with GP Rs. 5400/-
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Not exceeding 35 years (Relaxable for Govt. servants upto 5 years in accordance with the instructions or orders issued by the Central Govt. Note 2: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).
7.	Educational and other qualifications required for direct recruits.	Essential:- (i) Master's degree of a recognized University in Hindi with English as a subject at the degree level. OR Master's degree of a recognized University in English with Hindi as a subject at the degree level. OR Master's degree of a recognized University in any subject with Hindi and English as subjects at the degree level. OR Master's degree of a recognized University in any subject with Hindi medium and English as a subject at the degree level. OR Master's degree of a recognized University in any subject with English medium and Hindi as a subject at the degree level. (ii) Five years experience of terminological work in Hindi and/or translation from English to Hindi Or vice-versa preferably of technical or


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		<p>scientific literature. OR Five years experience of teaching, research , writing or journalism in Hindi.</p> <p>Note 1: Qualifications are relaxable at the discretion of the Competent Authority, IGNC A in case of candidates others wise well qualified.</p> <p>Note 2: The Qualification (s) regarding experience is/are relaxable at the discretion of the Competent Authority, IGNC A in the case of candidate belonging to the Schedule Castes or Scheduled Tribes. If at any Stage of selection the Competent Authority, IGNC A is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.</p> <p>Desirable:-</p> <ul style="list-style-type: none"> (i) Knowledge of Sanskrit or a modern Indian Language. (ii) Administrative experience. (iii) Experience of organizing Hindi classes or workshops for noting and drafting.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	No
9.	Period of probation, if any.	(02) Two years for direct recruits and promotees.
10.	Method of recruitment - whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	Promotion failing which by Deputation /Direct Recruitment.
11.	Grades from which recruitment by promotion/ deputation/ absorption /short term contract/ re-employment to be made.	<p>1.Promotion: Translator, in Pay Matrix Level-6 (Rs. 35,400-1,12,400) with 08 years regular service in the grade.</p> <p>NOTE: 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 02 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>NOTE :2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be</p>

deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.

DEPUTATION:

Officers under the Central Govt.

(a)(i) Holding analogous post on regular basis in the parent cadre/department; or

(ii) Translator with eight years service rendered after appointment thereto on a regular basis in posts in Pay Matrix Level-6 (Rs. Rs. 35,400-1,12,400); and

(b) Possessing the following educational qualifications and experience:

Essential:-

(ii) Master's degree of a recognized University in Hindi with English as a subject at the degree level.

OR

Master's degree of a recognized University in English with Hindi as a subject at the degree level.

OR

Master's degree of a recognized University in any subject with Hindi and English as subjects at the degree level.

OR

Master's degree of a recognized University in any subject with Hindi medium and English as a subject at the degree level.

OR

Master's degree of a recognized University in any subject with English medium and Hindi as a subject at the degree level.

OR

Five years experience of teaching, research, writing or journalism in Hindi. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

NOTE:1

For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 (the date from which the revised pay structure based on the Seventh Central Pay Commission recommendation has been extended shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay

		<p>Commission except where there has been merger of more than one pre-revised scale of apy into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up gradation.</p> <p>NOTE:2</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>NOTE : 3</p> <p>Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Govt. shall ordinarily not exceed three year. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>
12.	Composition of the Selection Committee/ Departmental Promotion Committee, if any	<p>Departmental Promotion Committee :-</p> <ol style="list-style-type: none"> 1. Director (A) - Chairman 2. A Senior Officer of IGNC to be nominated by Member Secretary – Member 3. An external expert to be nominated by Member Secretary - Member

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