

F.No.6/4/2014-SD/AM

Indira Gandhi National Centre for the Arts
Administration (Sutradhara)

Dated: 29/5/2018

SOP for Disbursement of payment to the Members of IGNC A Benevolent Fund in extreme emergency case.

Emergent and unforeseen situations, like sudden and serious illness of the employee, sometimes coupled with absence from duty without pay for long periods on account of such illness or his/her death in harness may leave the families of such employees in great financial distress. At such times, benevolence in the form of immediate financial assistance must be readily available so as to enable the dependant family to tide over their genuine financial stringency. Keeping this in view, the IGNC A has set up a Benevolent Fund hereinafter referred to as Fund. The fund shall be sustained by financial assistance from the IGNC A and contribution from IGNC A employees enrolled as members.

The Board of Trustees of IGNC A in its 34th meeting held on 18.4.2014, approved the scheme on 'Benevolent and Welfare Fund for IGNC A employees'.

Salient Features of the Scheme

- The Scheme is to be mandatory for permanent/regular employees of IGNC A including permanent/regular staff at regional centres. Further the Cultural Informatics Lab and ex-Building Project staff, scheme will be optional only.
- Grant of minimum financial assistance to the employee of IGNC A in the following circumstances:
 - i) Death of the Employee : Rs.50,000/-
 - ii) Serious illness of the Employee : Rs.75,000/-
(Cancer, Major Heart Surgery, Hepatic failure, Renal failure and Brain stroke leading to surgery)
 - iii) Accident leading to : Rs.50,000/-
Permanent disability of the employee

(Note: cases of serious illness and permanent disability will be determined by the Committee on the basis of medical Certificate)

