## File No: 3/42/2014-SD/AM Indira Gandhi National Centre for the Arts <u>Establishment Section</u>

Date: 14<sup>th</sup> May, 2015

## **CIRCULAR**

Vide this Division's communication no 3/42/2014-SD/AM dated 23.9.2014 and 3<sup>rd</sup> February, 2015 Officers and Staff members Class I & II, were requested to furnish statement of Immovable Property return in Annexure-I but this information is not received from most of officials.

All the concerned Officials (class I & II) are again requested to furnish their immovable property return to Section Officer (Estt.) at the earliest and latest by 22<sup>nd</sup> May, 2015 otherwise promotion cases of these officials will not be considered by Competent Authority.

(Hemlata Sindhura) Under Secretary (Estt.)

## **Encl: As Above**

To,

- 1. All HoDs/Unit Heads/Regional Centres
- 2. Guard File

## Copy for Information:

- 3. PS to Member Secretary
- 4. Sr. PA to Joint Secretary