

F.No.7/14(3)2013-14-SD/S&S
INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
Sutradhara Division (S&S) Section

23rd March, 2015

CIRCULAR

With the approval of the Competent Authority, IGNC A regarding the reimbursement of newspapers and magazines bills, the entitlement is as follows:-

- | | | |
|----------------------------------------------------|---|------------------------------|
| 1. Member Secretary, IGNC A | : | As per actual |
| 2. Joint Secretary & equivalent
GP 10,000/- | : | Two Newspaper + one Magazine |
| 3. Below Joint Secretary & up to
(Gr. Pay 6600) | : | One newspaper & one magazine |
| 4. SO/PS & equivalent
(Gr. Pay 4800-5400) | : | One newspaper |

The officers would have option to purchase the Indian Newspaper of their choice. The reimbursement in respect of the Newspapers will be made on production of bill/cash memo by the concerned officer. The officers will have the option to either return the old newspapers or to make a deduction from the reimbursement bill 15% for retaining such Newspapers.

(I.P. Singh)
Consultant (S&S))

Copy to:-

1. HoD (JS)
2. HoD (KN)
3. Director (CIL)
4. HoD (KK)
5. HoD (CA&C)
6. HoD (Media Controller)
7. Programme Director (KD)
8. Director (A)
9. FA & CAO
10. Dy. FA & Sr. AO
11. Consultant (CE)
12. Consultant (S&S)
13. Consultant (CDN)
14. All PS & SO

Copy to for information:-

1. PS to Member Secretary
2. PA to Joint Secretary