## F.No.3/67/2009 -SD/AM INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS SUTRADHARA DIVISION (ESTABLISHMENT SECTION)

C.V.Mess, Janpath New Delhi, Dated 11<sup>th</sup> December, 2019.

## OFFICE ORDER No. 44 6/2019

Based on the recommendation of Departmental Promotion Committee, the Member Secretary, IGNCA is pleased to promote Shri Manish Saxena, Assistant Reprographer to the post of Jr. Reprography Officer in IGNCA on regular basis in the Pay Matrix Level-8 Rs.47600 – 1,51,100 (pre-revised scale of PB-2 Rs.9300-34800 GP 4800) w.e.f. 13-09-2019.

Now, Sh. Manish Saxena is drawing Pay Matrix Level-8 (pre-revised scale of PB-2 Rs.9300-34800 with GP 4800) w.e.f. 01.01.2006 under the revised pay.

This issues with the approval of the Competent Authority.

(Sanjay Monga) Section Officer (Estt.)

81/1/1/2019.

Shri Manish Saxena Jr. reprography Officer IGNCA, Varanasi Office.

## Copy to:

- 1. FA & CAO
- 2. Regional Director, Varanasi Office
- 3. DFA & Sr.AO (Accounts Branch)
- 4. SO(S&S)
- 5. E-Office for uploading
- 6. IGNCA website for uploading
- 6 Personal File
- 7. Service Book
- 9 Guard file

## Copy for information to:

- 1. PS to Member Secretary, IGNCA
- 2. PS to HOD(JS)
- 3. PPS to Director (A)
- 4. Sr.PA to Dy. Secretary(Academy)
- 5. OSD to MS