



संस्कृति मंत्रालय
Ministry of Culture
Government of India



इन्दिरा गाँधी राष्ट्रीय कला केन्द्र
यूत्रधार

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

कला यस्मिन् प्रतिष्ठिता

Sutradhara

Janpath Building, (Near Western Court)

Janpath, New Delhi-110 001

Website: www.ignca.gov.in

F.No. D11011/21/2021-ABCD.

Date: - 27.03.2024

Subject: - AMC of Air Conditioner at Project AATMAN RedFort, New Delhi-reg.

Notice Inviting Quotation

Sealed item rate quotations are invited on behalf of Indira Gandhi National Centre for the Arts (IGNCA), New Delhi for the work mentioned above.

Quotations duly filled signed and sealed as mentioned in Schedule of quantity (**Annexure - A**) shall be submitted manually in the office of the PPS/Incharge, Estate Management Unit, IGNCA, Janpath Building New Delhi-110001 by **01.04.2024 on or before 03:00 pm.**

The terms & conditions are applicable on above mentioned work as mentioned on **Annexure - B.**

(D R Juyal)
PPS/Incharge(EMU)

Indira Gandhi National Centre for the Arts, New Delhi

Estate Management Unit

**Subject: Estimate for AMC of VRV type Air Conditioners installed at Project AATMAN, Red Fort,
New Delhi**

S.no.	Description of Items	Qty	Unit	Rate	Amount
1	Annual Maintenance Contract of 24 HP VRV type Air Contioners (Outdoor Unit) Make: Bluestar	4	Nos		
2	Annual Maintenance Contract of VRV type Air Contioners (Cassette Type Inverter indoor Unit) Make: Bluestar	47	Nos		
Total					
GST					
Total (Including GST)					

Terms & Conditions:-

1. No secured advance etc. shall be paid or allowed to the contractor.
2. The rates quoted by the vendor are including of all Taxes except GST which shall be mentioned by vendor in the space provided in the format enclosed at Annexure-A.
3. In the case of Extra Item(s) & substituting items being the schedule items (Delhi Schedule of Rates items), these shall be paid as per the schedule rate (approved in CPWD) (at the time of NIQ) enhancement or abutment of the NIQ.
4. The vendor will have to observe all the prevalent laws including contract labor laws, safety laws etc.
5. No escalation on account of increase of labor wages or material is admissible.
6. No reimbursement is admissible on account of levy of any tax etc.
7. If contractor or his worker damages any property of the IGNCA, the recovery will be made from the contractor as decided by the Engineer-In- Charge, and decision of Engineer -In-Charge is final and binding.
8. All the safety rules should be followed by the Engineer/Technicians of the firm while working in IGNCA, Institute has no liabilities in case of any accident/mishap.
9. Vendor warrants that all Products, at the time of execution of work will conform with all written specifications provided from time to time by Engineer – in – charge, (b) will be free of defects in material, workmanship, and design, and (c) will comply with all applicable laws and regulations.
10. The IGNCA reserves the right to reject any material if not found satisfactory.
11. The payment will be made after satisfactory completion of above mentioned work.
12. Final amount will be calculated after the completion of the aforesaid work as per actual measurement.
13. Please also note that the scope of work may be reduced from the estimated quantities and no claim on this account will be entertained.
14. Please also note that if the scope of work increased from the estimated quantities then, the payment will be done as per quoted rate.
15. The Quotations duly filled as mentioned in Schedule of quantity (Annexure - A) and signed and sealed and the sealed quotation shall be submitted manually in the office address of The PPS/Incharge, Estate Management Unit, IGNCA, New Delhi-110001
16. All the complaints must be attend within 06 Working hours and should be resolved within 24 Hours.
17. All the spares used during the AMC must be of original and from the same Manufacturer.

Name :.....
 Designation :.....
 Company with Seal :.....
 Address :.....
 :.....

Documents for eligibility criteria to be submitted along with the Bid:

1. Minimum 05 years of work experience in the similar nature of work such as operation and maintenance of VRV type Air Conditioners, Completion/work order certificates to be submitted issued by the Executive Engineer or similar Authority of organization. The bidder shall have turnover of minimum 15 Lakhs.
2. Bidder must have Valid Electrical Contractor license or Bidder must have authorized Service Center of any OEM.
3. Bidder must have to submit service infrastructure such as details of Field Engineers, Work shop Engineers, Workshop detail, details of Gas Charging Van etc. duly signed and stamped on company letter head.
4. Copy of Pan Card and GST registration Certificate.
5. List of Clients with Contact person details for the work done in the previous 03 Years.

Name :.....
Designation :.....
Company with Seal :.....
Address :.....
:.....