

File No: 3/36/2018-SD/AM (Adv. No. 22/2018)
Indira Gandhi National Centre for the Arts
(An Autonomous Trust under the Ministry of Culture, Govt. of India)
Central Vista Mess, Janpath, New Delhi – 110 001

The Indira Gandhi National Centre for the Arts (IGNCA) intends to engage five position of Project Associate (Teaching) in its Academic Division for coordination of Teaching and related work for one-year Post Graduate Diploma Courses. The appointment for the following courses will be on contract basis only, initially for one year, which may be extended as per requirement and satisfactory performance.

- i) P.G. Diploma in Digital Library & Data Management
- ii) P.G. Diploma in Cultural Informatics
- iii) P.G. Diploma in Preventive Conservation
- iv) P.G. Diploma in Buddhist Studies
- v) P.G. Diploma in Manuscriptology & Palaeography

Name of Position : Project Associate (Teaching)
Number of Position : 5 (one in each discipline)
Duration : One year
Remuneration : Rs. 40,000/- per month (consolidated)
Age limit : Not more than 40 years as on 04.06.2018

Educational Qualification :

- i) Digital Library & Data Management : Ph.D/M.Phil/NET Qualified in Library & Information Science from any recognized University with two years of experience in Teaching and/or Research in the relevant field.
- ii) Cultural Informatics : Ph.D/M.Phil/M.Tech/MCA/NET in Computer Science from any recognized University with two years of experience in Teaching and/or Research in the relevant field.
- iii) Preventive Conservation : Ph.D/M.Phil/NET Qualified in Conservation from any recognized University with two years of experience in Teaching and/or Research in the relevant field.

- iv) Buddhist Studies : Ph.D/M.Phil/NET Qualified in Buddhist Studies from any recognized University with two years of experience in Teaching and/or Research in the relevant field.
- v) Manuscriptology& Palaeography : Ph.D/M.Phil/NET Qualified in Sanskrit/ MA in Sanskrit/Acharya from any recognized University. Knowledge all the important scripts is must along with two years of manuscriptology teaching and manuscript editing experience.

Job Responsibilities :

The major responsibilities of the Project Associate(Teaching) will be related to admission to the courses, organization and conducting of classes, attendance, examination and any other assignments related to the courses. Taking classes and conducting field work.

Mode of Selection :

Walk-in-Interview

Candidates are requested to fill the prescribed form given below, supported by self-attested copies of testimonials.

Walk-in-Interview will be held **on 13th and 14th June, 2018**. **The Walk-in-Interview of First Two Courses held on 13th June, 2018 at 11:00 am** and **Last Three Courses held on 14th June, 2018 at 11:00 am** in the Academic Division, IGNC A, 3rd Floor, Block A, 11, Mansingh Road, New Delhi. Nearest Metro Station is Central Secretariat (Gate No. 2). Candidates are requested to report at 10.00 am. Only eligible candidates will be allowed to appear for interview. Candidates are requested to bring original certificates for verification. The IGNC A reserves the right to accept or reject any or all applications without assigning any reasons. The decision of the IGNC A regarding selection and/or engagement shall be final.

Director (Admn.)
IGNC A

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
C.V. Mess, Janpath, New Delhi-110001

Application form for the Position of Project Associate (Teaching)

Recent
Passport size
Photograph

1. Name & Address (in block letters) :
2. Father's Name :
3. Date of Birth (31.05.18) :
4. Address for correspondence with
Ph Nos. Office/Res./Mobile/email ID :

5. Address (Permanent) :

6. Educational Qualifications (beginning with Matriculation, onwards) :

Qualification	Year of passing	University/ Institution	% of marks	Class/Division

7. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :
8. Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution/Organization	Post held	From & To	Nature of duties In detail (attach Separate sheets, If required)

9. Additional Information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to:-
- (i) Additional academic qualification
 - (ii) Profession training
 - (iii) Work experience over and above prescribed in the vacancy circular/advertisement
(Note: enclose a separate sheet, if space is insufficient)
10. Nature of present employment if any. :

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Selection Committee will also assess the Curriculum Vitae duly supported by documents submitted by me at the time of selection for the post.

(Signature of the Candidate)

Date: