

File No.3/52/2018-SD/AM Advt. No.44/2018
INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
(An Autonomous Trust under the Ministry of Culture, Govt. of India)
No.11. Man Singh Road, New Delhi-110 001.

The Indira Gandhi National Centre for the Arts (IGNCA) intends to engage one Editor(Hindi) and one Assistant Editor (Hindi) on contractual basis in the Publication unit of Sutradhara Division of IGNCA on short term contract. The eligibility criteria is as under:-

EDITOR (HINDI)

1. Number of post - 01 (One)
2. Remuneration - Rs.50,000/- per month.
3. Age limit - Not more than 45 years as on 30.11.2018.
4. Mode of Selection - Screening of eligibility followed by Walk-in-interview.

EDUCATIONAL QUALIFICATION:-

Master in Journalism/ Mass Communication from reputed Institution recognized by UGC.

EXPERIENCE:

Minimum five years of service in the field of journalism in national newspapers/magazines of national repute in Hindi/Publication house.

DESIRABLE:

Experience of publishing books or editing magazines. Sound knowledge of book publishing.

ASSISTANT EDITOR (HINDI)

1. Number of position 01 (One)
2. Remuneration Rs.30,000/- per month
3. Age limit Not more than 35 years as on 30.11.2018.
4. Mode Screening of eligibility followed by Walk-in-interview.

EDUCATIONAL QUALIFICATION:

Master in Journalism/ Mass Communication from reputed Institution.

EXPERIENCE:

Minimum three years of service in Magazine/Newspaper/ News agency of Hindi language of national repute.

DESIRABLE:

Must have knowledge and experience of translation from English to Hindi.

Contd.....2.

Candidates are requested to fill in the prescribed form given below, supported by self attested copies of testimonials. Walk-in-interviews for the position of Editor (Hindi) will be held on 30.11.2018 at 11:00 am and for the position of Assistant Editor(Hindi) at 2:30 pm in the room of Director (Publication) 1st Floor, C.V.Mess, Janpath, New Delhi-110001 (Nearest Metro Station, Central Secretariat, Gate No.2). Candidates are requested to report one hour before for verification of original certificates. Only eligible candidates will be allowed to appear in the interview.

The IGNC A reserves the right to accept or reject any or all applications without assigned any reasons. The decision of the IGNC A regarding selection of application for interview and or engagement shall be final and binding.

Director(Admn)
IGNCA.

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Application form for the Position of.....

Recent
Passport
size
Photograph

1. Name & Address (in block letters) :
2. Father's Name :
3. Date of Birth (in Christian era) :
4. Address for correspondence with :
Ph Nos. Office/Res./Mobile/E-mail
5. Address (Permanent) :

6. Educational Qualifications (beginning with Matriculation, onwards) :

Qualification	Year of passing	University/ Institution	% of marks	Class/Division

7. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :

8. Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient:

Office/ Institution/Organization	Post held	From & To	Nature of duties In detail (attach Separate sheets, If required)

9. Additional Information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to:-

- (i) Additional academic qualification
- (ii) Profession training
- (iii) Work experience over and above prescribed in the vacancy circular/advertisement
(Note: enclose a separate sheet, if space is insufficient)

10. Nature of present employment if any. :

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Selection Committee will also assess the Curriculum Vitae duly supported by documents submitted by me at the time of selection for the post.

(Signature of the Candidate)

Date: