

F.No: 3/4/2016-SD/AM (Advt. No 18/2019)
Indira Gandhi National Centre for the Arts
11, Mansingh Road, New Delhi 11000

Dated: 20.9.2019

The Indira Gandhi National Centre for the Arts (IGNCA), an autonomous institution under the Ministry of Culture, Government of India is visualised as a Centre encompassing the study of all arts, especially in their dimension of interrelationship and mutual interdependence. The IGNCA seeks to place the arts within the context of the natural and human environment. The fundamental approach of the centre in all its work is multi-disciplinary and holistic.

Requirement of Conservation Assistants to work on the Project of Conservation of oil paintings and other divisional activities of Conservation Division. The Conservation Division deals with Conservation of manuscripts, paintings, and work of arts.

Requirements for the post of Conservation Assistant

Educational Qualifications:

- Master's in Art Conservation with one year experience
- The candidate must have adequate knowledge of MS Office/Computer applications.

(OR)

- Bachelor's Degree in any subject along with PGDPC course from IGNCA.
(Candidates whose results are awaited can also apply, requiring successful completion of the course upon declaration of result. Failing in the course will invite cancellation of selection at any stage.)

Desirable:

Prior work experience in Oil painting Conservation will be considered.

Work Profile:

Project Assistant will assist in the coordination of the project on Conservation of oil paintings and other projects and will be attached with the senior project staff from Conservation Division.

No. of Posts: 02 (Two)

Duration of work – Minimum period of one year.

Age Limit: not exceeding 30 years as on 03/10/2019.

Remuneration: Rs. 20,000/- per month

Travel: He/She will be expected to travel within India in connection with official work.
He/She will be eligible for TA/DA as per the IGNCA rules.

Leave: He/She will be entitled for leave @ two and a half days for each completed calendar month of service. The leave of one calendar year will not be carried forward for next calendar year.

Place of posting: He/She will be posted in New Delhi.

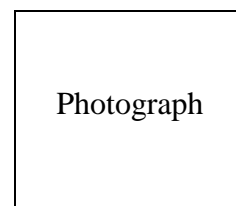
Candidates are request to fill in the prescribed form given below, supported by self attested copies of testimonials. Walk-in-interview will be held on 03.10.2019 at 11:00 am in the Office of HoD (KN), 2nd Floor, No.11, Mansingh Road, New Delhi 110 001. Candidates are requested to report at 10:00 am for verification of original certificates. Only eligible candidates will be allowed to appear for the interview.

The IGNCA reserves the right to accept or reject any or all applications without assigned any reasons. The decision of the IGNCA regarding selection of application for interview and or engagement shall be final and binding.



INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
11 Mansingh Road, New Delhi-110001

Application form for the post of Conservation Assistant



1. Name & Address (in block letters) :

2. Father's Name :

3. Date of Birth (in Christian Era) :

4. Age as on 10.07.2019 :

5. Address for correspondence with
Ph Nos. Office /Res/Mobile/E mail :

6. Address (Permanent) :

7. Educational Qualifications (beginning with Matriculation, onwards):

Qualification	Year of passing	University/ Institution	% of marks	Class/Division

8. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :

9. Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient:

Office/ Institution	Post held/Nature of work	Experience		
		From	To	Total

10. Additional information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to

- (i) Additional academic qualification
- (ii) Professional training
- (iii) Work experience over and above prescribed in the vacancy circular/advertisement (Note: enclose a separate sheet, if space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Selection Committee will also assess the Curriculum Vitae duly supported by documents submitted by me at the time of selection for the post.

(Signature of the Applicant)

Date: _____

Place: _____