



Central Secretariat Library (Ministry of Culture)

- After independence, the library was named as Central Secretariat Library, located at North Block. Later it was shifted to Shastri Bhawan.
- Earlier known as Imperial Secretariat Library, which came into existence in 1891 during the period of Lord Curzon. Later validated by the Imperial Library Act of 1902.
- The Imperial Secretariat Library was shifted from Kolkata to Delhi and it was initially housed in the old secretariat building.



Imperial Library Act of 1902

‘ It was intended that it should be a library of reference, a working place for students and repository of material for the future historians of India, in which, so far as possible, every work written about India at any time can be seen and read’.



Library Collection:

- 6,50,000 volumes approx. including books (in English and regional languages), bound volumes of periodicals, government publications and publications of international organizations, i.e. UN, World Bank, IMF etc. and British government publications.
- Non-book material such as microfilm, microfiche etc.
- Digitalized versions of certain government publications.



Central Secretariat Library has three units.

- Main library at Shastri Bhawan, G- Wing has more than 4,00,000 volumes.
- Tulsi Sadan Library i.e. Hindi and Regional Languages wing, located at Bahawalpur House (NSD Campus), New Delhi, opened in 1974. It has a collection of 1,70,000 volumes.
- R. K. Puram Branch Library, meant for government officials working in R. K. Puram and adjoining areas. It has a separate textbook collection for undergraduate students. It has a collection of 25,000 volumes.

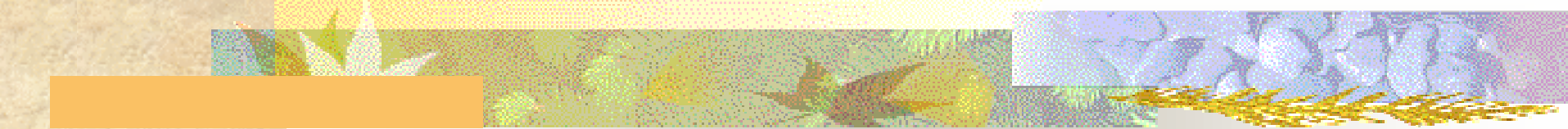


Central Secretariat Library Shastri Bhawan

Main features:

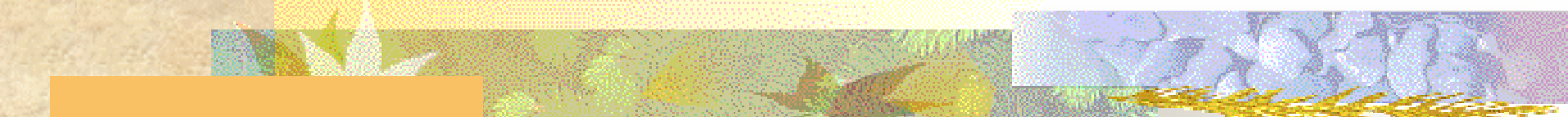
- Reference Collection: it has 10,000 volumes approximately which include encyclopedias, handbooks, dictionaries, yearbooks, collected works of eminent scholars, classics, catalogues/bibliographies etc. The collection is maintained in the main reading hall of the library on the ground floor.

Main features (Contd...)



■ **General Collection:** It comprises popular fiction and books on different subjects which fall under 'social sciences and humanities'. It also has a strong collection in Hindi language. This collection is also maintained on the ground floor.

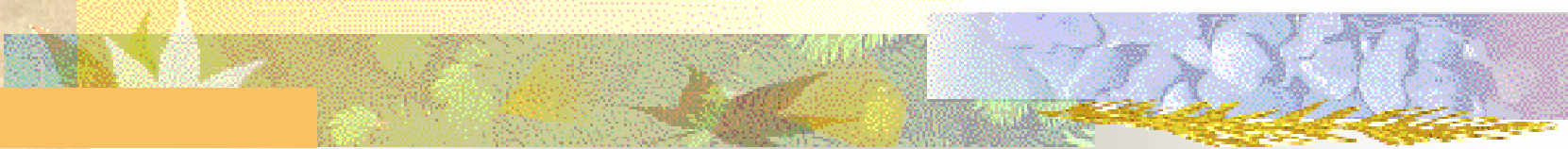
■ **Serial Collection:** it has more than 300 periodicals in English and regional languages. Periodicals are circulated among senior officers of the Ministry of Culture and Ministry of HRD based of demand. More than 40 daily newspapers are acquired.

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- **Area Studies Collection:** the collection is organized according to geographical regions. There are 80,000 volumes in this collection including separate 'biography' and 'gender studies' section. Rare book collection of 4500 volumes is also maintained in this section. Research scholars from universities mostly consult this unit.
 - **Indian Official Documents:** CSL is considered to be a depository of Indian official publications which include Annual Reports of various ministries and departments, Gazette of India, plan documents, parliamentary debates, Census of India reports, Committee and Commission reports.
 - **Foreign Official Documents:** It comprises publications of British government and international organizations like UN, World Bank, IMF etc.



Tulsi Sadan Library (Regional Language Wing)

- Tulsi Sadan Library established in 1974 to commemorate 400 years of Goswami Tulsi Dasji's Ramcharit Manas. It is basically a lending library for government employees who want to read books in Indian languages. Total collection is 1,70,000 approx. in 14 Indian languages.

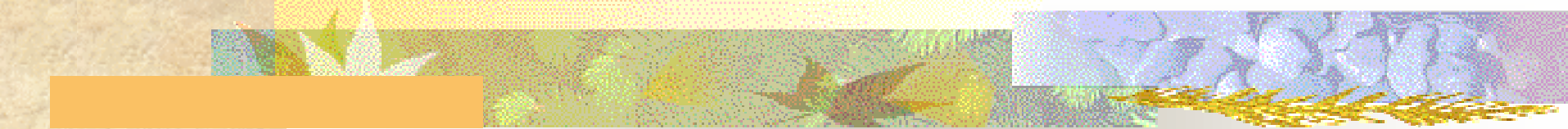


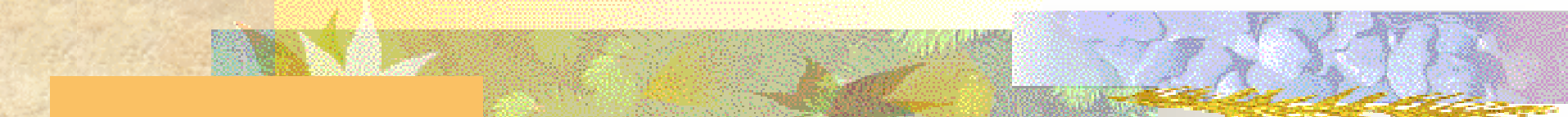
- Following is the break-up of this collection:
Assamese(5,500), Bengali(17,000),
Gujarati (10,000), Hindi(36,000), Kannada
(17,000), Malayalam (16,000), Marathi
(15,000), Oriya (7,500), Punjabi (16,500),
Sanskrit (16,500), Sindhi (4,500), Tamil
(21,500), Telegu (15,000), Urdu (17,500).



Major achievements during the 10th plan period.

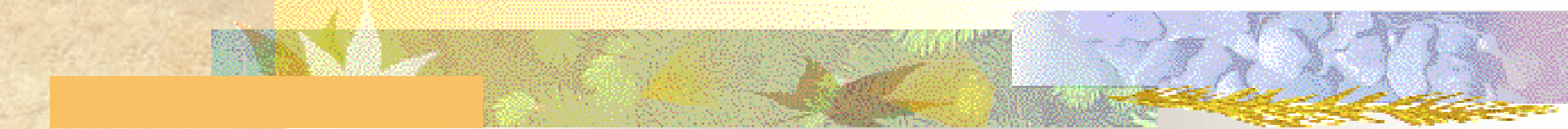
- The catalogue/ holdings record of the library with more than 5,00,000 entries has been converted into electronic form and this catalogue is available on the intranet of the library.
- Gazette of India documents (1950-2002) comprising 18,00,000 pages have been digitalized. All pages have been indexed with search facility.
- CSL has also digitalized Committee and Commission reports (12,00,000 pages) and they are available on the intranet of the library. CSL has also digitalized annual reports, performance budget, demands for grants etc of the Ministry of Culture, Government of India.

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- Approximately 14,500 microfilms of various documents which include a) books on Indian literature (1900-1953), b) Annual Reports of institutions/ government agencies and official documents of the British era etc. have been acquired.
 - CSL has acquired microfilms of two daily newspapers i) Times of India ii) Navbharat Times. (1958-1998)
 - An annotated bibliography of rare documents available in the CSL has been compiled as a sponsored project. The print version of this bibliography will be published soon.




As regards the 11th plan period, the following projects are under consideration:

- WAN (wide area network) of Department of Culture libraries in Delhi has been planned for better resource sharing. The libraries under the Ministry of Culture located in Delhi such as National Museum Library, Nehru Memorial Museum Library, National Archives of India Library, National Gallery of Modern Art Library, Central Archeological Library etc are to be connected.
- The computer and communication infrastructure of CSL will be strengthened to facilitate networking



and wide dissemination of digitalized material. An interactive website is to be created so that borrowing members can put their requests for books etc.

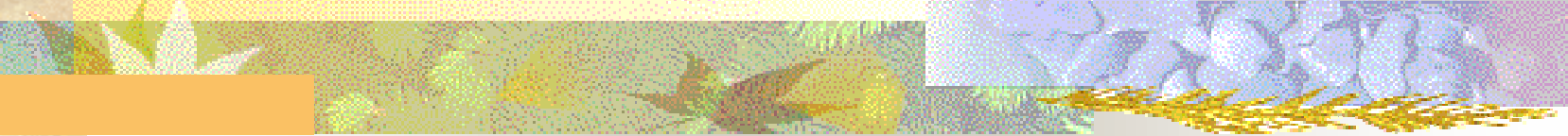
- CSL proposes to conduct training programs for the fresh library science graduates and also for working librarians to upgrade their IT skills.
- It is also proposed to put digitalized government publications such as Gazette of India documents, Committee and Commission reports, Annual Report etc on the website of the CSL for wider dissemination.

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- The rare and old books collection is to be refurbished with the help of the experts from National Archives of India and INTACH.
 - It also proposed to publicize CSL and its collection to the officials, academicians, researchers and other users' groups.

■ Digital Collection of CSL

S.No.	Title	Coverage	Content Management Software Used	Search Facility	Server Used for Storage of Data
1.	Annual Report of Department of Culture	1990-91 to 2000-2001	Greenstone (Open source)	Free text search	Compaq ML 350
2.	Performance Budget of Department of Culture	1990-91 to 2000-2001	Greenstone (Open source)	Free text search	Compaq ML 350
3.	Expenditure Budget of Department of Culture	1990-91 to 2000-2001	Greenstone (Open source)	Free text search	Compaq ML 350
4.	Demands for Grant of Department of Culture	1990-91 to 2000-2001	Greenstone (Open source)	Free text search	Compaq ML 350

5.	Gazette of India	1950 to 2002 18,75,000	ISYS	Free text search	Compaq ML 350
6.	Committee /Commission Report of Govt. of India	All the reports available in CSL	D-Space (Open Source)	Metadata Search i.e. author , title and date	Rack Server HP Proliant ML 570
7.	Rare Books	About 550 Books available in CSL's rare book section	D-Space (Open Source)	Metadata Search i.e. author , title and date	Rack Server HP Proliant ML 570
8.	Settlement Report	All the report which are available in CSL	D-Space (Open Source)	Metadata Search i.e. author , title and date	Rack Server HP Proliant ML 570
9.	Statistical Abstract	All the documents available in CSL	D-Space (Open Source)	Metadata Search i.e. author , title and date	Rack Server HP Proliant ML 570
10.	Old District Gazetteers	All the documents available in CSL	D-Space (Open Source)	Metadata Search i.e. author , title and date	Rack Server HP Proliant ML 570



For the creation of holdings data/ catalogue records in CSL , the library is using the total library management software package LS-Premia (Latest version of LibSys Software). This software is downloaded in IBM Xseries 346 rack server in Linux platform.

Total catalogue records of CSL are 3.5 lakh. This are available on the intranet.

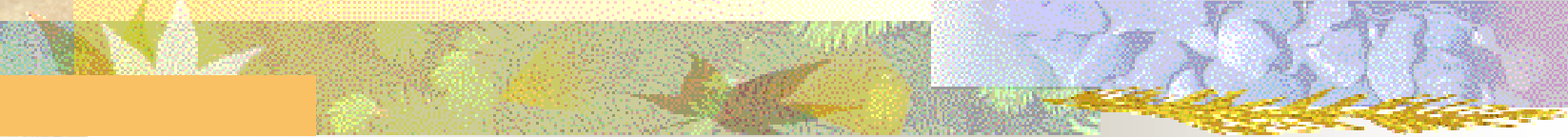


Membership Rules

- All Central Government employees stationed in New Delhi can become members of CSL free of cost.
- All retired Central Government employees are entitled to become members of the library through filled up membership form by providing information of their PPO number. They are also required to deposit a refundable security of Rs. 500/- (cash) at the time of enrolment and non-refundable annual membership fee of Rs. 250/- p.a. in cash to borrow two books from the library at a time.
- Special Membership of the library can be given to eminent scholars, researchers, academicians or any other individual by the Director, CSL. Membership form is to be submitted with a refundable security deposit of Rs. 500/- and non-refundable annual membership fee of Rs. 500/- p.a. for borrowing three library books at a time.

■ New Members' and Circulation Record (December 2008)

Date	Ordinary embers	Special Members	Books Issued	Visitors
1-12-2008	2	1	75	126
2-12-2008	2		71	138
3-12-2008			64	132
4-12-2008	2		76	131
5-12-2008	3		57	158
6-12-2008 Saturday			10	15
8-12-2008	1	1	71	117
10-12-2008		1	75	136
11-12-2008	5	1	97	148
12-12-2008	2	1	68	140
13-12-2008 Saturday	1		13	28
15-12-2008	1	1	87	127



16-12-2008	5		75	190
17-12-2008		1	72	149
18-12-2008	4		78	223
19-12-2008	4		76	170
20-12-2008 Saturday			12	18
22-12-2008	4		75	135
23-12-2008	5		78	135
24-12-2008	7		80	118
26-12-2008	2		72	125
27-12-2008 Saturday			1	16
29-12-2008	1		65	113
30-12-2008	5		82	114
31-12-2008	2		75	91



- **Member Ship Details (As on 31-12-2008)**

Ordinary Members- 2999

Special Members- 184

Total Members- 3183



THANK
YOU