



INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Janpath, New Delhi - 110 001, [www.ignca.gov.in](http://www.ignca.gov.in)

**Documentation format for Archaeological / Heritage Sites / Monuments**

Serial No.: ARCH/MCH/WH/005

**SECTION I : IDENTIFICATION**

**1. Name ( )**

Present

Old Bungalow of Surgeon

Past

Other Name (if any)

**2. Location ( )**

Address

LONGITUDE 25° 00' 930" LATITUDE 090° 13' 162"

Tura

Village (village code)

Post Tura

District West Garo hills

State

Meghalaya

994002

PIN

Approach

cutana from D.C. Office to Surgeon bungalow  
is 1.8 km.

**3. Property Type ( )**

**Buildings**

- ☐ Palace  
☐ Fort  
☐ Citadel  
☐ Govt. building  
☐ Railway station  
☐ Defence building  
☐ Industrial building  
☐ Other public buildings  
☒ Residential building

**Engineering structure**

- ☐ Bridge  
☐ Tunnel  
☐ Other engineering

**Religious structures**

- ☐ Temple  
☐ Mosque  
☐ Minar  
☐ Church  
☐ Monastery  
☐ Stupa  
☐ Tomb, Mausoleum

**Open space and related structures**

- ☐ Public square  
☐ Park or garden  
☐ Graveyard  
☐ Baolis, Well

**Other Structures**

- ☐ Wall  
☐ Gateway  
☐ Pillar  
☐ Others (specify)

structure

- ☐ Tank  
☐ Cave

**4. Property Use ( )**

ABANDONED / IN USE

Present

Past

**5. Age (Source) ( )**

**PERIOD ( )**

**YEARS ( )** unknown

Precise date of

Construction

Completion

Subsequent changes

Destruction / Demolition

**6. Ownership / Level of Protection ( )**

SINGLE / MULTIPLE

Public

Archaeological Survey of India / State Archaeology Department /  
Any Other (Please specify)

Private

Any other (Please specify)

Name

Address

Phone

**7. Association ( )**

**• WITH EVENTS**

In History

In Rituals

In Building Construction

Any other (specify)

**• WITH PERSONS**

Patron

Architect / Engineer

Any other (specify)



8. Statement of Significance ( )

- ☒ Architectural  
☐ Archaeological  
☐ Historical  
☐ Religious  
☐ Any other (specify) \_\_\_\_\_

**SECTION II: DESCRIPTION**

9. Physical Description and Decorative Features

• Context

\* Drawings (Attach extra sheet if necessary)

☒ Urban / Rural Setting  
Surroundings

Stand in Isolation  
Integral part of a Landscape / Street / ☒ Complex

• Quantification

Area Dimension ( L x B x H)

(m / cm/ feet / inch)

Number of Blocks

Number of Storeys

One

Single

• Spatial Organization

Orientation

East-west direction facing in north

Plan

Square

Allocation of Spaces

Bed, drawing, &

**ARCHITECTURAL STYLE**

• Ornamentation

Exteriors

Interiors

Movable Collections

\* Any Other (specify)

10. Construction Technology

Structural System

Site dwelling

Building Techniques

Architectural

Material of Construction Wood, bricks, etc.

### 11. Condition Assessment

In General

Good / Fair

- ☒ Sign of Deterioration
- ☐ Serious Deterioration
- ☐ Danger of Disappearance

In Brief (Attach extra sheet if necessary)

### 12. Threats to the Property

- ☒ Natural
- ☐ Negligence
- ☐ Vandalism
- ☐ Urban Pressures

15. Audio / Video

Reference

DESCRIPTION

16. Maps/Plans/Drawings

17. Listers

NAME

NAME

18. Reviewers

NAME

NAME

COMMENTS

COMMENTS



### SECTION III: REFERENCES

#### 13. Reference Sources (published and unpublished textual details)

Sl. No.	Image file name	Caption / Description	Remarks

#### 14. Photographs

(attach list as in page 6, in case of multiple photographs)

Photo Reference

CAPTION

#### 15. Audio / Video

(related to rituals / performance / festivals etc.)

Reference

DESCRIPTION

#### 16. Maps/Plans/Drawings

#### 17. Listers

NAME

NAME

#### 18. Reviewers

NAME

NAME

COMMENTS

COMMENTS