No.03/32/2013-SD/AM
INDIRA GANDHI NATIONAL CENTRE FOR THE ARTs
SUTRADHARA DIVISIONESTABLISHMENT SECTION

Janpath Building (Near Western Court)
JANPATH, NEW DELHI-110001

Dated:-30-10-2026

OFFICE ORDER NO 955/2026

With the approval of the Comptent Authority Shri Jawahar Prasad, Under Secretary is authorised to sign following documents.

1. Documents Extract from Admin Files
2. Approval of replies to RTIs & Grievances
3. Documents required to be submitted to Court
4. NOC for Passport & Verification to Passport

Mrs. P Jaishree, AFA &AO (SD) will be 1st link officer and Sh. Anil Kumar, SO (E&A) will be Second Link Officer to Shri Jawahar Prasad.

(Bharat Singh Chauhan)
Lt Col
Director (Admin)

1. Shri Jawahar Prasad
   EMU, IGNCA
2. Mrs. P Jaishree
   AFA & AO (SD), IGNCA
3. Sh Anil Kumar
   S O (E & A), IGNCA
4. IGNCA website
5. Guard File

Copy for Information :-

1. PPS to Member Secretary, IGNCA
2. PS to Dean
3. PPS to Director
4. P S to FA & CAO