

No.3/41/2016-SD/AM
Indira Gandhi National Centre For The Arts
Sutradhara Division (Establishment Section)

Janpath Building (Near Westwern Court)
Janpath, New Delhi-110001

Dated: 17.04.2026

OFFICE ORDER No. 631 /2026

Based on the recommendation of the Departmental Promotion Committee, the Member Secretary, IGNC A is pleased to promote Ms. Kiran Kapoor, PS to the post of Principal Private Secretary in IGNC A on regular basis in the Pay Matrix Level 11 Rs.67,700/- to Rs.2,08,700/- (Pre-revised pay scale PB-3 Rs.15,600-39,100 + GP Rs.6,600/- as per 6th CPC). Her promotion will be effective with effect from the date of Joining.

She is eligible for fixation of pay under provision of FR 22(i) (a) (1). She is requested to intimate her choice/option within one month from the date of receipt of this Office Order.



(Dinesh Kochher)
Deputy Secretary(A)

Ms. Kiran Kapoor
Private Secretary
K N Division
IGNCA.

Copy to:-

1. All Divisional Heads/RDs, Regional Centre's
2. OSD (Finance)
3. AFA & AO (S&S)
4. Copy for Service Book
5. Upload in the IGNC A website
6. Rajbhasha for Hindi Version
7. Guard File

Copy for Information:-

1. PPS to Member Secretary
2. PS to Dean
3. PPS to Director (A)