

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION
ESTABLISHMENT SECTION

Date: 16.05.2023

Subject: Leave Record of IGNCAs Officials for Earned Leave/HPL for the Month of April, 2023.

Leave is sanctioned to the following officials for the period mentioned against their names:-

Sl. No.	Name & Designation	Nature of Leave	Period		Total Days	Balance upto 30.06.2023	HPL
			From	To			
1.	Ms. Ritu Kumari, Sr. Hindi Translator	E.L.	17.04.2023	21.04.2023	05	291	449
2.	Smt. Deepa Malhotra, P.S.	E.L.	10.04.2023	13.04.2023	05	231	249
3.	Smt. Sunita Arora, Sr. P.A.	E.L.	17.04.2023	04.05.2023	18	152	284
4.	Ms. Surabha Gopan, S.O.	E.L.	17.04.2023	28.04.2023	12	296	249
5.	Shri Bal Kishan Sharma, Staff Car Driver	E.L.	10.04.2023	13.04.2023	04	144	113
6.	Dr. K. Rajasekaran, Assistant Professor	E.L.	17.04.2023	21.04.2023	05	64	86
7.	Shri Ashok Dogra, J.R.O.	Commuted Leave	05.04.2023	06.04.2023	02	281	406
8.	Shri Jagat Singh, Lighting Assistant	E.L.	16.04.2023	20.04.2023	05	310	556
9.	Shri Prem Prakash, MTS	E.L.	11.04.2023	12.04.2023	02	26	30
10.	Shri Rajesh Kumar, MTS	E.L.	06.04.2023	13.04.2023	08	307	530
11.	Smt. Rajni Malik, Sr. P.A.	E.L.	10.04.2023	13.04.2023	04	280	122

