

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION
ESTABLISHMENT SECTION

Date: 26.04.2023

Subject: Leave Record of IGNCAs Officials for Earned Leave/HPL for the Month of March, 2023.

Leave is sanctioned to the following officials for the period mentioned against their names:-

Sl. No.	Name & Designation	Nature of Leave	Period		Total Days	EL Balance upto 30.06.2023	HPL
			From	To			
1.	Smt. Neelam Kapahi, Sr. P.A.	E.L.	06.02.2023	10.02.2023	05	310	305
2.	Smt. Sheela Rana, Technical Officer	E.L.	08.02.2023	09.02.2023	02	299	377
3.	Shri Pravin Kumar, Multimedia Assistant	E.L.	13.03.2023	21.03.2023	09	279	302
4.	Shri Ashok Dogra, J.R.O.	E.L.	01.03.2023	10.03.2023	10	281	410
5.	Smt. Nisha Gandhi, Asstt. Graphic Designer	E.L.	06.03.2023	07.03.2023	02	246	406
6.	(i)Ms. Shruti Nagpal, Dy. Controller (ii)-do-	E.L.	06.03.2023	07.03.2023	02		
		E.L.	13.03.2023	14.03.2023	02	60	90
7.	Ms. Geeta Manchanda, Sr. P.A. -do-	E.L.	06.03.2023	07.03.2023	02		
		E.L.	28.03.2023	29.03.2023	02	229	229
8.	Smt. Sushma Gambhir, Lib. & Inf. Officer	E.L.	09.03.2023	10.03.2023	02	235	235
9.	Smt. Kiran Kapoor, P.S.	E.L.	13.03.2023	17.03.2023	05	287	195
10.	Shri Venkatesh Deshpande, LDC	E.L.	06.03.2023	10.03.2023	05	147	70
11.	Shri Chaman Lal, LDC	E.L.	07.03.2023		01	309	441
12.	Shri Jatin Gandhi, Multimedia Assistant	E.L.	06.03.2023	07.03.2023	02	289	472
		E.L.	14.03.2023	15.03.2023	02		
13.	Shri Raj Kumar, MTS	E.L.	14.03.2023	17.03.2023	04	92	89
14.	Shri Sama Arun Kumar Reddy, Research Officer	E.L.	13.03.2023	17.03.2023	05	43	32
15.	Smt. Shakuntala Devi, MTS -do-	E.L.	13.03.2023	16.03.2023	04		
		E.L.	29.03.2023	31.03.2023	03	304	210
16.	Shri Prakash M. Wali, Computer Operator	E.L.	20.03.2023	21.03.2023	02	141	80
17.	Ms. Ritu Kumari, Senior Hindi Translator	E.L.	09.03.2023	10.03.2023	02	298	449

