

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION
ESTABLISHMENT SECTION

Date: 24.09.2024

Subject: Leave Record of IGNC A Officials for Earned Leave/HPL for the Month of August, 2024.

Leave is sanctioned to the following officials for the period mentioned against their names:-

S. No.	Name & Designation	Nature of Leave	Period		Total Days	Balance EL upto 31.12.2024	HPL
			From	To			
1.	Shri Prakash M. Wali, Computer Operatooe	E.L.	12.08.2024	13.08.2024	02	171	110
2.	Smt. Renu Naithani, Technical Operator	E.L.	21.08.2024	06.09.2024	17	227	230
3.	Shri Raj Kumar, MTS	E.L. E.L.	07.08.2024 28.08.2024		01 01	94	125
4.	Dr. K.T. Raghavan, Assistant Professor	E.L.	05.08.2024	09.08.2024	05	99	90
5.	Shri Manish Saxena Jr. R.O.	E.L.	19.08.2024	23.08.2024	05	309	401
6.	Shri Vijay Pal, Assistant	E.L.	01.08.2024	02.08.2024	02	313	388
7.	Prof. (Dr.) Richa Kamboj, Prof. & HoD	E.L. Commutated Leave	01.07.2024 09.07.2024	02.07.2024 15.07.2024	02 07	38	21
8.	Shri Shiv Shankar Dubey, UDC	E.L.	20.08.2024	23.08.2024	04	308	436
9.	Smt. Deepa Malhotra, P.S.	E.L.	31.07.2024	19.08.2024	20	189	279
10.	Shri Manish Saxena, Jr Reprography Officer	E.L.	19.08.2024	23.08.2024	05	309	401
11.	Smt. Rekha Dobhal, Assistant	Commutated Leave	12.08.2024	14.08.2024	03	260	379
12.	Shri Raj Kumar, MTS	E.L. E.L.	07.08.2024 28.08.2024	- -	01 01	93	125
13.	Smt. Meenu Bhalla, P.S.	E.L. E.L.	05.08.2024 19.08.2024	09.08.2024 21.08.2024	05 03	173	144
14.	Smt. Sugutha Udayakumar, Assistant	E.L. E.L.	09.08.2024 27.08.2024		01 01	183	232
15.	Shri Rohit Mittal, Asstt. Graphic Designer	E.L. E.L.	12.08.2024 23.08.2024		01 01	301	377
16.	Smt. Raj, MTS	E.L.	12.08.2024	13.08.2024	02	313	327
17.	Ms. Geeta Manchanda, Sr. P.A.	E.L.	27.08.2024	28.08.2024	02	237	416
18.	Smt. Surabha Gopan, S.O.	E.L.	26.08.2024	30.08.2024	05	306	279
19.	Smt. Kiran Kapoor, P.S.	E.L.	21.08.2024	23.08.2024	03	280	221
20.	Smt. Manjeet Kumari, Dy. Archivist	E.L.	27.08.2024	30.08.2024	04	311	284

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21.	Shri Birjendra Singh Rawat, Producer	E.L.	03.09.2024	04.09.2024	02	312	598
22.	Smt. Anita Suri, AD(I&PR)	E.L.	19.08.2024	23.08.2024	05	231	122
23.	Shri Ashok Dogra, J.R.O.	E.L. E.L.	19.08.2024 28.08.2024	23.08.2024 30.08.2024	05 03	291	436
24.	Smt. Shruti Nagpal, Dy. Controller	E.L.	17.09.2024	30.09.2024	14	41	120
25.	Shri Veerpal Singh, Aast. Graphic Designer	E.L.	05.08.2024	16.08.2024	12	228	324

Sheela

(Sheela Unnikrishnan)
AFA & AO (Estt.)

Copy for information to:-

1. All HoD's (HQ).
2. IGNC A Website.
3. Regional Director, IGNC A Bengaluru.
4. Guard file.