

F. No. 3/3/2016-SD/AM (Part file)  
INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS  
SUTRADHARA DIVISION  
ESTABLISHMENT SECTION

Date: 12.09.2024

**Subject: Leave Record of IGNC A Officials for Earned Leave/HPL for the Month of July, 2024.**

Leave is sanctioned to the following officials for the period mentioned against their names:-

S. No.	Name & Designation	Nature of Leave	Period		Total	Balance EL Upto 31.12.2024	HPL
			From	To			
1.	Dr. Shruti Nagpal, Dy. Controller	E.L. E.L.	01.07.2024 23.07.224	24.07.2024	01 02	55	120
2.	Smt. Sugutha Udayakumar, Assistant	E.L.	08.07.2025	12.07.2025	05	185	232
3.	Smt. Deepa Malhotra, P.S.	E.L. E.L.	08.07.2024 24.07.2024	12.07.2024 26.07.2024	05 03	209	279
4.	Dr. Kumar Sanjay Jha, Archivist	E.L.	15.07.2024	19.07.2024	05	213	257
5.	Ms. Ritu Kumari, Hindi Officer	E.L. E.L.	03.07.2024 18.07.2024	04.07.2024 25.07.2024	02 08	302	479
6.	Smt. Renu Naithani, Technical Officer	E.L.	08.07.2024	11.07.2024	04	244	230
7.	Shri Jagdamba Prasad Joshi, LDC	E.L.	08.07.2024	12.07.2024	05	237	222
8.	Shri Anurag Punetha, Controller	E.L.	04.07.2024		01	78	52
9.	Smt. Manjeet Kumari, Dy. Archivist	Commuted Leave	01.07.2024	05.07.2024	05	315	284
10.	Shri Raj Kumar, MTS	E.L.	04.07.2024	05.07.2024	02	96	125
11.	Smt. Sudha Ahlawat, ALIO	E.L.	04.07.2024	05.07.2024	02	143	282
12.	Shri Narayan Hari, Technical Officer	E.L.	04.07.2024		01	314	305
13.	Shri Padminder Singh Bisht, LDC	Commuted Leave	02.07.2024	05.07.2024	05	314	582
14.	Shri Pravin Kumar Multimedia Assistant	E.L.	08.07.2024	09.07.2024	02	313	310
15.	Smt. Rekha Dobhal, Assistant	Commuted Leave	03.07.2024	05.07.2024	03	260	385
16.	Shri Bhairb Datt Pant, LDC	E.L.	04.07.2024	05.07.2024	02	76	275
17.	Dr. Dileep Kumar Sant, Asstt. Professor	E.L.	08.07.2024	12.07.2024	05	114	92
18.	Shri Sarabjeet Singh Dhillon, Sr. Cameraman	E.L. Commuted Leave	08.07.2024 18.07.2024	09.07.2024 19.07.2024	02 02	299	444
19.	Shri Shiv Shankar Dubey, LDC	E.L.	23.07.2024	24.07.2024	02	312	436
20.	Smt. Meenu Bhalla, PS	E.L.	22.07.2024	26.07.2024	05	181	144
21.	Smt. Rajni Malik, Sr. P.A.	E.L.	15.07.2024	29.07.2024	15	269	152

*Shruti*

22.	Smt. Rajni Adlakha, Sr. P.A.	E.L.	25.07.2024	26.07.2024	02	313	341
23.	Smt. Daya Sadhu, P.S.	E.L.	25.07.2024	26.07.2024	02	313	257
24.	Shri Jagat Singh, Lighting Assistant	E.L.	23.07.2024	26.07.2024	04	311	586
25.	Shri Naresh Kumar, UDC	E.L.	18.07.2024	19.07.2024	02	307	289
26.	Smt. Kiran Kapoor, P.S.	Commuted Leave Commuted Leave	15.07.2024 29.07.2024	16.07.2024	02 01	283	221
27.	Shri Nar Singh, UDC	E.L.	08.07.2024	12.07.2024	05	257	375
28.	Shri Prem Prakash, MTS	Commuted Leave	30.07.2024	02.08.2024	04	35	12
29.	Shri Sarabjeet Singh Dhillon, Sr. Cameraman	Commuted Leave	31.07.2024	02.08.2024	03	299	438
30.	Smt. Safia Inam Al-Kabir, Deputy Director	E.L.	26.07.2024	02.08.2024	08	84	330
31.	Smt. Deepa Malhotra,	E.L.	31.07.2024	19.08.2024	20	189	279
32.	Prof. Richa Kamboj, (KD)	E.L.	01.07.2024	02.07.2024	02	38	21

*Sheela*

(Sheela Unnikrishnan)  
Deputy Secretary

Copy for information to:-

1. All HoD's (HQ).
2. IGNC A Website.
3. Regional Director, IGNC A Bengaluru.
4. Guard file.