

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS  
SUTRADHARA DIVISION  
ESTABLISHMENT SECTION

Date: 18.10.2023

**Subject: Leave Record of IGCA Officials for Earned Leave/HPL for the Month of September 2023.**

Leave is sanctioned to the following officials for the period mentioned against their names:-

Sl. No.	Name & Designation	Nature of Leave	Period		Total Days	Balance upto 31.12.2023	HPL
			From	To			
1.	Smt. Rohit Mittal, Asstt. Graphic Designer	E.L.	06.09.2023 19.09.2023		01 01	307	357
2.	Shri Narayan Hari, Technical Officer	E.L. E.L.	12.09.2023 20.09.2023	- 21.09.2023	01 02	299	285
3.	Ms. Shruti Nagpal, Dy. Controller	E.L.	25.09.2023	03.10.2023	09	55	100
4.	Shri R. Raghu Kumar, Dy. FA & Sr. A.O.	E.L. E.L.	15.09.2023 20.09.2023		01 01	304	280
5.	Shri Verender Bangroo, Assoc. Prof.	E.L.	04.09.2023	06.09.2023	03	307	374
6.	Smt. Neelam Gautam, FA & CAO	E.L.	18.09.2023	22.09.2023	05	294	246
7.	Shri Rakesh Kumar, S.O.	E.L.	18.09.2023	22.09.2023	05	284	612
8.	Ms. Ritu Kumari, Sr. Hindi Translator	E.L.	20.09.2023	22.09.2023	03	291	459
9.	Shri Vijender Kumar, LDC	E.L.	11.09.2023	15.09.2023	05	308	286
10.	Shri Dhanraj Singh Negi, Assistant	E.L.	20.09.2023	22.09.2023	03	199	306
11.	Smt. Shakuntala, MTS	E.L.	28.08.2023	05.09.2023	09	300	220
12.	Smt. Deepa Chopra, P.S.	E.L. E.L.	18.09.2023 25.09.2023	20.09.2023 27.09.2023	03 03	293	436
13.	Smt. Rekha Dobhal, Assistant	E.L.	21.09.2023		01	230	387
14.	Shri Prashant Kumar, MTS	Commuted Leave	11.09.2023	20.09.2023	10	96	62
15.	Shri Noubat Singh, Despatch Rider	E.L.	25.09.2023	27.09.2023	03	257	461
16.	Shri Prem Prakash, MTS	E.L.	21.09.2023	22.09.2023	02	36	16
17.	Shri Veerpal Singh, Asstt. Graphic Designer	E.L. E.L.	18.06.2023 25.09.2023	21.06.2023 26.09.2023	04 02	219	332
18.	Smt. Sheela Rana, Technical Officer	E.L.	11.09.2023	-	01	304	387

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19.	Shri Yashdev Sharma, PCMO	Commuted Leave	19.09.2023	22.09.2023	04	303	441
20.	Smt. Kiran Kapoor, P.S.	E.L.	22.09.2023		01	289	205
21.	Shri Hari Om Yadav, AFA & AO	E.L.	01.09.2023	15.09.2023	15	300	583
22.	Smt. Nisha Gandhi, Asstt. Graphic Designer	E.L.	15.09.2023		01	246	356
23.	Smt. Rajni Adllakha, Sr. P.A.	E.L.	14.09.2023	15.09.2023	02	301	345
24.	Smt. Meenu Bhalla, P.S.	E.L.	25.09.2023	27.09.2023	03	170	146
25.	Smt. Sugutha Udayakumar, Assistant	E.L.	11.09.2023	22.09.2023	12	167	218
26.	Ms. Richa Negi, Mission Director	E.L.	07.09.2023	10.09.2023	04	37	36
27.	Shri Ashok Dogra, J.R.O.	E.L.	04.09.2023	06.09.2023	03	293	416
28.	Shri D.C. Sharma, P.S.	E.L.	21.09.2023	27.09.2023	07	307	548
29.	Smt. P. Jaishree, AFA & AO	E.L.	10.07.2023	01.09.2023	54	52	Nil
30.	Dr. Rembemo Odyuo Asstt. Professor	Commuted Leave	07.08.2023	25.08.2023	19	58	18
31.	Shri Raj Kumar, MTS	E.L.	29.09.2023		01	92	109
32.	Shri Jagdamba Prasad Joshi, LDC	E.L.	25.09.2023	29.09.2023	05	238	202
33.	Shri Suresh Chand, LDC	Commuted Leave Commuted Leave	25.07.2023 11.09.2023	31.08.2023 26.09.2023	38 16	315	373

  
 (Sheela Unnikrishnan)  
 AFA & AO(Estt.)

Copy for information to:-

1. All HoD's (HQ).
2. IGNC A Website.
3. Regional Director, IGNC A Bengaluru.