

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS  
SUTRADHARA DIVISION  
ESTABLISHMENT SECTION

Date: 07.06.2024

Subject: Leave Record of IGNSA Officials for Earned Leave/HPL for the Month of May, 2024.

Leave is sanctioned to the following officials for the period mentioned against their names:-

S. No.	Name & Designation	Nature of Leave	Period		Total Days	Balance upto 30.06.2024	EL	HPL
			From	To				
1.	Shri Rajkumar, MTS	E.L. E.L. E.L.	13.05.2024 20.05.2024 28.05.2024	14.05.2024	02 01 01	85		115
2.	Prof. D.C. Choubey, Prof. & HoD (EAP Unit)	E.L. E.L.	10.05.2024 20.05.2024		01 01	55		43
3.	Shri Om Prakash, Assistant	E.L.	06.05.2024	10.05.2024	05	310		292
4.	Dr. Shruti Nagpal, Dy. Contoller	E.L.	01.05.2024		01	45		110
5.	Shri Kumar Dharendra Narayan Singh	Commuted Leave E.L.	02.05.2024 30.05.2024	03.05.2024 07.06.2024	02 09	295		480
6.	Smt. Raj, MTS	E.L.	29.04.2024	30.04.2024	02	308		317
7.	Shri Kamal Singh Negi, Assistant	E.L.	06.05.2024	10.05.2024	05	89		241
8.	Shri Anil Kumar, S.O.	E.L.	02.05.2024	03.05.2024	02	313		569
9.	Smt. Meenu Bhalla, P.S.	E.L. Commuted Leave	24.04.2024 14.05.2024	03.05.2024 24.05.2024	10 11	171		134
10.	Smt. Renuka Kamboj, Assistant	Commuted Leave	01.05.2024	03.05.2024	03	310		322
11.	Shri Gautam Kumar Chatterjee, Programmer	E.L.	29.04.2024	01.05.2024	03	304		519
12.	Smt. Kiran Kapoor, P.S.	E.L.	08.05.2024	09.05.2024	02	269		215
13.	Smt. Meenakshi Sharma, Assistant	E.L.	13.05.2024	15.05.2024	03	312		428
14.	Shri Subrata Das, Reprography Officer	E.L.	06.05.2024	15.05.2024	10	305		500
15.	Smt. Neelam Gautam, FA & CAO	E.L. E.L.	13.05.2024 27.05.2024	15.05.2024 28.05.2024	03 02	292		240
16.	Shri Suresh Kunder, MTS	E.L.	01.05.2024	03.05.2024	03	141		125
17.	Smt. Rajni Adlakha, Sr. P.A.	E.L.	15.05.2024	17.05.2024	03	300		331
18.	Shri Vijay Pal, Assistant	E.L.	09.05.2024	10.05.2024	02	309		378
19.	Shri Shiv Shankar Dubey, LDC	E.L. E.L.	06.05.2024 28.05.2024	07.05.2024	02 01	302		426
20.	Shri Ashok Dogra, JRO	E.L.	08.05.2024	10.05.2024	03	293		426
21.	Smt. Rajni Malik, Sr. P.A.	E.L.	16.05.2024	17.05.2024	02	274		142
22.	Smt. Nisha Gandhi, Assistant Graphic Designer	E.L.	15.05.2024	17.05.2024	03	229		366
23.	Shri Bhagirath, MTS	E.L.	20.05.2024	22.05.2024	03	120		04

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24.	Smt. Deepa Malhotra, P.S.	E.L. E.L.	06.05.2024 29.05.2024	07.05.2024 31.05.2024	02 03	202	269
25.	Ms. Geeta Manchanda, Sr. P.A.	E.L.	08.05.2024	09.05.2024	02	226	406
26.	Shri B.D. Pant, LDC	E.L. E.L.	11.05.2024 13.05.2024	12.05.2024 17.05.2024	02 05	68	265
27.	Shri Nar Singh, LDC	Commuted Leave	13.05.2024	17.05.2024	05	247	365
28.	Shri Anurag Punetha, Controller(MC)	E.L.	16.05.2024		01	64	42
29.	Shri Tilak Raj, Library Clerk	E.L. E.L.	14.05.2024 28.05.2024	16.05.2024 29.05.2024	03 02	310	587
30.	Dr. K. Rajsekaran, Asstt. Professor	E.L. E.L.	30.04.2024 20.05.2024	14.05.2024 22.05.2024	15 03	68	106
31	Smt. Neelam Kapahi, Sr. P.A.	E.L.	24.04.2024	26.04.2024	03	309	325
32.	Shri Brijesh Masand, Sr. P.A.	Commuted Leave	27.05.2024	29.05.2024	03	150	342

*Sheela*

(Sheela Unnikrishnan)  
AFA & AO(Estt.)

Copy for information to:-

1. All HoD's (HQ).
2. IGNC A Website.
3. Regional Director, IGNC A Bengaluru.
4. Guard file.