

F. No. 3/3/2016-SD/AM (Part file)

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION
ESTABLISHMENT SECTION

Date: 19.09.2023

Subject: Leave Record of IGCA Officials for Earned Leave/HPL for the Month of August, 2023.

Leave is sanctioned to the following officials for the period mentioned against their names:-

Sl. No.	Name & Designation	Nature of Leave	Period		Total Days	Balance upto 31.12.2023	HPL
			From	To			
1.	Smt. Ratna Lalchandani, Assistant	E.L.	03.08.2023	04.08.2023	02	307	475
2.	Shri Veerpal Singh, Assistant Graphic Designer	E.L.	07.08.2023	10.08.2023	04	225	332
3.	Shri Rajkumar, MTS	E.L. E.L. E.L. E.L.	01.08.2023 03.08.2023 07.08.2023 18.08.2023		01 01 01 01	93	109
4.	Smt. Nisha Gandhi, Asstt. Graphic Designer	E.L. E.L. E.L. E.L.	04.08.2023 22.08.2023 25.08.2023 31.08.2023		01 01 01 01	247	356
5.	Shri Jatin Gandhi, Multimedia Assistant	E.L. E.L. E.L.	04.08.2023 22.08.2023 25.08.2023		01 01 01	294	482
6.	Smt. Renuka Kamboj, Assistant	E.L.	03.08.2023	04.08.2023	02	312	324
7.	Shri Ravi Chand, LDC	Commuted Leave	31.07.2023	04.08.2023	05	170	326
8.	Smt. Manjeet Kumari, Deputy Archivist	E.L.	02.08.2023	04.08.2023	03	302	284
9.	Shri Shiv Ram Singh Rawat, PPS	E.L.	31.07.2023	04.08.2023	05	310	626
10.	Smt. Renu Naithani, Technical Officer	E.L.	07.08.2023	01.09.2023	26	218	210
11.	Shri Shiv Shankar Sharma, Sr. Carpenter	E.L.	22.08.2023	25.08.2023	04	311	378
12.	Shri Sarabjeet Singh Dhillon, Sr. Cameraman	E.L.	14.08.2023		01	294	436
13.	Sh. Rohit Mittal, Asstt. Graphic Designer	E.L. E.L.	10.08.2023 18.08.2023		01 01	309	357

14.	Shri Brijesh Masand, Sr. P.A.	E.L.	08.08.2023	09.8.2023	02	140	340
15.	Smt. Safia Inam Al-Kabir, Dy. Director	E.L.	05.08.2023	09.08.2023	05	120	315
16.	Smt. Shruti Nagpal, Dy. Controller	E.L.	02.08.2023		01	64	100
17.	Shri Munna Lal, LDC	E.L.	07.08.2023	11.08.2023	05	310	498
18.	Smt. Rajni Malik, Sr. P.A.	E.L.	07.08.2023	17.08.2023	11	272	132
19.	Shri Nand Kishore Mishra, Staff Car Driver	Commutated Leave	29.07.2023	05.08.2023	08	156	107
20.	Smt. Anita Bhaskar, Sr. Production Assistant	E.L.	07.08.2023	11.08.2023	11	41	17
21.	Smt. Sugutha Udayakumar, Assttt.	E.L.	11.08.2023		01	179	218
22.	Shri Prem Prakash, MTS	E.L.	14.08.2023		01	38	16
23.	Smt. Gopal Singh, LDC	E.L.	07.08.2023	11.08.2023	05	310	449
24.	Smt. Kiran Kapoor, P.S.	E.L. E.L.	14.08.2023 30.08.2023	31.08.2023	01 02	290	205
25.	Smt. Reena Rawat, PPS	E.L.	07.08.2023	11.08.2023	05	304	444
26.	Shri Narayan Hari, Technical Officer	E.L.	25.08.2023		01	302	285
27.	Shri Charan Singh, MTS	E.L.	17.08.2023	18.08.2023	02	313	655
28.	Shri A.N. Mishra, Asstt. Programme	E.L.	23.08.2023	25.08.2023	03	312	355
29.	Shri Rajesh Kumar, MTS	Commutated Leave Commutated Leave	10.08.2023 12.08.2023	11.08.2023 18.08.2023	02 07	310	498
30.	Shri Bhagirath, MTS	Commutated Leave	09.08.2023	10.08.2023	02	123	Nil
31.	Smt. Kalpana Sharma, Assistant	Commutated Leave	17.08.2023	18.08.2023	02	289	06
32.	Smt. Geeta Rawat, Assistant	E.L.	31.08.2023	01.09.2023	02	313	241
33.	Smt. Sunita Arora, Sr. P.A.	E.L.	28.08.2023	29.08.2023	02	157	294
34.	Shri Randhir Singh, LDC	E.L.	28.08.2023	01.09.2023	05	310	400
35.	Dr. Ajay Kumar Mishra, Asst. Professor	E.L.	29.08.2023	08.09.2023	11	292	497

36.	Shri Vijay Pal, Assistant	E.L.	21.08.2023	22.08.2023	02	313	368
37.	Smt. Sheela Rana, S.O.	E.L. E.L. E.L. E.L. E.L.	19.06.2023 11.07.2023 26.07.2023 08.08.2023 17.08.2023	28.07.2023 09.08.2023 18.08.2023	01 01 03 02 02	305	387
38.	Smt. Deepa Malhotra, P.S.	E.L. Commuted Leave	03.07.2023 27.07.2023	20.07.2023 28.07.2023	18 02	205	269
39.	Smt. Meenu Bhalla, P.S.	Commuted Leave	31.07.2023	01.08.2023	02	173	146
40.	Smt. Sudha Ahlawat, ALIO	E.L.	21.08.2023	25.08.2023	05	136	262
41.	Smt. Daya Sadhu, P.S.	E.L.	21.08.2023	25.08.2023	05	310	237
42.	Smt. Meenakshi Sharma, LDC	Commuted Leave	25.07.2023	31.08.2023	38	312	424

Sheela

(Sheela Unnikrishnan)
AFA & AO(Estt.)

Copy for information to:-

1. All HoD's (HQ).
2. IGNC Website.
3. Regional Director, IGNC Bengaluru.