

F. No. 3/3/2016-SD/AM (Part. File)

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION
ESTABLISHMENT SECTION

Dated: 14.11.2024

Subject:- Leave Record of IGNC A Officials for Earned Leave/HPL for the month of October, 2024.

Leave is sanctioned to the following officials for the period mentioned against their names:-

| Sl. No. | Name & Designation | Nature of Leave | Period | | Total Days | Balance EL upto 31.12.2024 | HPL |
|---------|--|--------------------------------|--|--------------------------|----------------------|----------------------------|-----|
| | | | From | To | | | |
| 1. | Smt. Deepa Malhotra, P.S. | E.L. E.L. | 01.10.2024 28.10.2024 | 21.10.2024 08.11.2024 | 21 12 | 145 | 279 |
| 2. | Smt. Daya Sadhu, P.S. | E.L. | 28.10.2024 | 30.10.2024 | 03 | 310 | 257 |
| 3. | Shri Ashok Dogra, J.R.O. | E.L. | 24.10.2024 | 25.10.2024 | 02 | 289 | 436 |
| 4. | Shri Raj Kumar, MTS | E.L. E.L. E.L. E.L. | 01.10.2024 22.10.2024 28.10.2024 30.10.2024 | 04.10.2024 | 04 01 01 01 | 79 | 121 |
| 5. | Smt. Kiran Kapoor | E.L. Commuted Leave | 07.10.2024 19.10.2024 | 08.10.2024 20.10.2024 | 02 02 | 278 | 217 |
| 6. | Dr. Richa Kamboj Prof. & HoD | E.L. Commuted Leave E.L. | 04.10.2024 14.10.2024 28.10.2024 | 18.10.2024 01.11.2024 | 01 05 05 | 31 | 11 |
| 7. | Shri Gautam Kumar Chatterjee, Programmer | E.L. | 28.10.2024 | 01.11.2024 | 05 | 299 | 519 |
| 8. | Shri Kuldeep Kumar, UDC | E.L. | 07.10.2024 | 11.10.2024 | 05 | 213 | 309 |
| 9. | Ms. Ritu Kumari, Hindi Officer | E.L. | 23.10.2024 | 25.10.2024 | 03 | 299 | 479 |
| 10. | Smt. Nisha Gandhi, Asstt. Graphic Designer | E>l. | 10.10.2024 | 11.10.2024 | 02 | 239 | 376 |
| 11. | Shri Jatin Gandhi, Multimedia Asstt. | E.L. | 10.10.2024 | 11.10.2024 | 02 | 306 | 492 |
| 12. | Shri Chaman Lal, UDC | E.L. | 03.10.2024 | 04.10.2024 | 02 | 313 | 461 |
| 13. | Shri Vijay Pal, Assistant | E.L. E.L. | 03.10.2024 23.10.2024 | 04.10.2024 25.10.2024 | 02 03 | 306 | 388 |
| 14. | Dr. K. Rajasekharan, Asstt. Professor | E.L. | 28.10.2024 | 08.11.2024 | 12 | 55 | 116 |
| 15. | Smt. Rekha Dobhal, Assistant | E.L. | 17.10.2024 | 18.10.2024 | 02 | 258 | 379 |
| 16. | Smt. Sugutha Udayakumar, Assistant | Commuted Leave | 09.10.2024 | 10.10.2024 | 02 | 181 | 228 |

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| | | | | | | | |
|-----|--|----------------------------------|--|--|----------------|-----|-----|
| 17. | Shri Rakesh Kumar, S.O. | E.L. | 21.10.2024 | 23.10.2024 | 03 | 293 | 632 |
| 18. | Smt. Raj, MTS | E.L. E.L. E.L. | 10.10.2024 21.10.2024 01.11.2024 | 11.10.2024 23.10.2024 | 02 03 01 | 301 | 327 |
| 19. | Dr. D.R. Juyal, PPS & Incharge(EMU) | E.L. | 14.10.2024 | 18.10.2024 | 05 | 304 | 354 |
| 20. | Smt. Rema Nair, PPS | E.L. | 30.09.2024 | 11.10.2024 | 12 | 255 | 258 |
| 21. | Shri Rohit Mittal, Asstt. Graphic Designer | E.L. | 01.10.2024 | | 01 | 297 | 377 |
| 22. | Smt. Rajni Adlakha, Sr. Sr. P.A. | E.L. Commutated Leave E.L. | 03.10.2024 08.10.2024 21.10.2024 | 04.10.2024 11.10.2024 22.11.2024 | 02 04 33 | 276 | 327 |
| 23. | Shri Dhanraj Singh Negi, Assistant | E.L. | 03.10.2024 | 18.10.2024 | 16 | 203 | 326 |
| 24. | Ms. Geeta Manchanda, Sr. P.A. | E.L. E.L. E.L. | 03.10.2024 10.10.2024 22.10.2024 | 04.10.2024 11.10.2024 23.10.2024 | 02 02 02 | 229 | 416 |
| 25. | Shri J.P. Joshi, UDC | E.L. | 11.10.2024 | 18.10.2024 | 08 | 229 | 222 |
| 26. | Smt. Sunita Arora, Sr. P.A. | E.L. | 22.10.2024 | 25.10.2024 | 04 | 162 | 308 |
| 27. | Dr. Shruti Nagpal, Dy. Controller | E.L. | 16.10.2024 | | 01 | 40 | 120 |
| 28. | Shri Pravin Kumar, Multimedia Asstt. | E.L. | 28.09.2024 | 04.10.2024 | 07 | 301 | 310 |
| 29. | Dr. Verender Bangroo, Associate Professor | E.L. | 09.09.2024 | 13.09.2024 | 05 | 206 | 394 |
| 30. | Shri Birjendra Singh Rawat, Producer | E.L. | 16.10.2024 | 18.10.2024 | 03 | 309 | 598 |
| 31. | Smt. Sheela Rana, Technical Officer | E.L. | 24.09.2024 | 11.10.2024 | 19 | 296 | 401 |
| 32. | Shri Rohit Jain, P.S. | E.L. | 21.10.2024 | 30.10.2024 | 10 | 305 | 610 |
| 33. | Smt. Surabha Gopan, S.O. | E.L. | 03.10.2024 | 22.10.2024 | 20 | 286 | 275 |
| 34. | Shri Bhagirath, MTS | Commutated Leave | 15.10.2024 | 16.10.2024 | 02 | 135 | 06 |
| 35. | Dr. Anirban Dash, Director(NMM) | E.L. E.L. | 10.06.2024 12.08.2024 | 14.06.2024 16.08.2024 | 05 05 | | |


(Sheela Unnikrishnan)
AFA & AO (Estt.)

Copy for information to:-

1. All HoD's (HQ).
2. IGNC A Website.
3. Regional Director, IGNC A Bengaluru.
4. Regional Director, IGNC A Ranchi.
5. Regional Director, IGNC A Varanasi.