

File No.3/1/2024-SD/AM
INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION (ESTABLISHMENT SECTION)

Janpath Building, Janpath
New Delhi-110001
8th January, 2024

OFFICE ORDER No 297 /2024

In order to ensure quick disposal of important administrative and personnel issues, requiring higher supervision and guidance, it has been decided to strengthen the internal functioning of the Indira Gandhi National Centre for the Arts (IGNCA) by nominating a Dean (Administration).

Administrative and personnel issues, mainly of complex nature requiring serious consideration and supervision at higher level would be referred to Dean (Administration).

Accordingly, Professor Ramesh Chander Gaur, HoD(KN) is nominated as Dean (Administration) with immediate effect and until further orders. He will discharge such functions in addition to the duties and responsibilities of the substantive post he is holding in IGNCA.


2. It has also been decided to constitute an internal Management Committee in IGNCA with responsibilities to look after resolution of complicated Administrative, Academic and Financial matters.

The Management Committee will deliberate regularly on the issues referred to the Committee, and also at any other time, if required.

The constitution of the Management Committee is as under:-

- | | | |
|------------------------------|---|----------|
| 1. Member Secretary | - | Chairman |
| 2. Dean (Administration) | | |
| 3. Dean (Academics) | | |
| 4. Director (Administration) | - | Convener |
| 5. FA & CAO | | |

Dean (Administration) will preside over the Committee in absence of Member Secretary.


(Priyanka Mishra)
Director (Admn.)

Copy to :

1. All HoDs/Unit Heads/Project Heads
2. Sr. P.A. to Dean & Director (CIL)
3. PS to Dean (Administration)
4. FA & CAO
5. Upload in the IGNCA Website.
6. Hindi Rajbhasha for Hindi Version of this Order.
7. Guard File

Copy for information to :

1. Sr. P.A. to President, IGNCA.
2. PPS to MS
3. PPS to Director (A)