

No. 03/06/2020-SD/AM

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS  
SUTRADHARA DIVISION, ESTABLISHMENT SECTION

Janpath Building (Near Western Court),

Janpath, New Delhi – 110 001

Dated : 24<sup>th</sup> December, 2025

**OFFICE ORDER NO. 445 /2025**


It has been decided to revise the work allocation of the following officers as per details below with immediate effect till further orders :-

S.No.	Name & Designation	Existing work allocation	Revised work allocation
1.	Shri Jawahar Prasad, Under Secretary	Conservation Unit	In-charge EMU With additional charge of Conservation Unit
2.	Shri Kamal Singh Negi, Section Officer	Kala Kosha Division	Kala Kosh With additional charge of CIL & Media Centre

2. Dr. Data Ram Juyal, In-charge(EMU) is requested to handover the charge of EMU to Shri Jawahar Prasad at the earliest.

3. Ms. Sheela Unnikrishnan, FAF & AO is requested to handover the charge of CIL & Media Centre at the earliest.

4. This issues with the approval of competent authority.

  
( Rakesh Kumar )  
Section Officer (SD)

**All Concerned Officer(s)**

Copy for information to :-

1. Dr. Data Ram Juyal, Incharge EMU
2. PPS to Member Secretary, IGNCA
3. PPS/PS to HoD(KK)/HoD(Conservation)
4. For publishing on IGNCA website
5. For translation to Rajbhasha Unit
6. Guard File