

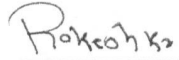
F.No.4/5/2013-SD/AM  
Indira Gandhi National Centre for the Arts  
Sutradhara Division  
(Establishment Section)

Dated : 10<sup>th</sup> July, 2025.

**OFFICE ORDER NO. 182 /2025.**

Based on the recommendations of the Departmental Promotion Committee, the Member Secretary, IGNCA is pleased to promote Ms. Geeta Manchanda, Sr. P.A. to the post of Private Secretary in IGNCA on regular basis in the Pay Matrix Level – 8 Rs.47,600-Rs.1,51,100 (pre revised Scale PB-2 Rs.9300-34800 + GP Rs.4800) w.e.f. 07.07.2025.

Ms. Geeta Manchanda is already drawing in the Pay Matrix Level-9 (pre-revised scale of PB-2 Rs.9300-34800 with GP 5400) w.e.f. 23.06.2024 under the MACP Scheme, hence pay will not be fixed.

  
(Rakesh Kumar)  
Section Officer (SD)

Ms. Geeta Manchanda,  
Sr. P.A.  
CIL Unit,  
IGNCA.

**Copy to :**

- (i) Prof. (Dr.) P. Jha, Director(CIL), IGNCA
- (ii) Dy. F.A. & Sr. A.O. (Accounts Branch)
- (iii) Copy for Service Book
- (iv) Copy for Personal file
- (v) Guard file

**Copy for information to :**

- (1) PPS to Member Secretary, IGNCA
- (2) PPS to Director(A)
- (3) Sr. P.A. to FA&CAO