

F. No. 3/58/2026-SD/AM

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION
ESTABLISHMENT SECTION

Dated: 30.04.2026

Subject:- Leave Record of IGCA Officials for Earned Leave/HPL for the month of April, 2026.

Leave is sanctioned to the following officials for the period mentioned against their names:-

Sl. No.	Name & Designation	Nature of Leave	Period		Total Days	Balance upto 30.06.2026	EL	HPL
			From	To				
1.	Shri A.N. Mishra, Asstt. Programmer	E.L.	01.04.2026	02.04.2026	02	313		387
2.	Smt. Rajni Malik, Sr. P.A.	E.L.	13.04.2026	17.04.2026	05	248		182
3.	Smt. Deepa Chopra, P.S.	E.L.	06.04.2026	10.04.2026	05	272		462
4.	Shri Jatin Gandhi, Multimedia Assistant	E.L.	01.04.2026	02.04.2026	02	309		532
5.	Smt. Nisha Gandhi, Asstt. Graphic Designer	E.L.	01.04.2026	02.04.2026	02	248		406
6.	Shri Tilak Raj, Library Clerk	E.L.	07.04.2026	09.04.2026	03	312		627
7.	Shri Murari Singh, MTS	E.L.	16.04.2026	24.04.2026	09	208		173
8.	Shri Vijay Pal, Assistant	E.L. E.L.	01.04.2026 15.04.2026	02.04.2026 16.04.2026	02 02	306		418
9.	Smt. Sheela Rana, Technical Officer	E.L.	16.03.2026	25.03.2026	10	293		189
10.	Shri Vijender Kumar, UDC	E.L.	13.04.2026		01	313		336
11.	Ms. Geeta Manchanda, P.S.	E.L.	07.04.2026	10.04.2026	04	178		446
12.	Shri Rakesh Kumar, S.O.	E.L.	20.04.2026	24.04.2026	05	305		660
13.	Shri Birjendra Singh Rawat, Dy. Controller	E.L.	15.04.2026	17.04.2026	03	306		628
14.	Shri Dinesh Kumar, MTS	Commuted Leave	06.04.2026	13.04.2026	08	145		113
15.	Dr. Sachchidanand Joshi, Member Secretary	E.L.	06.04.2026	10.04.2026	05	227		202
16.	Shri K.P. Singh, PPS	E.L.	20.04.2026	21.04.2026	02	308		494
17.	Shri A.N. Mishra, Asstt. Programmer	E.L.	27.04.2026	30.04.2026	04	309		387
18.	Shri Om Prakash, Programmer	E.L.	29.04.2026	30.04.2026	02	313		713
19.	Smt. Rajni Adlakha, P.S.	E.L.	21.04.2026	22.04.2026	02	308		323
20.	Shri Shiv Shankar Dubey, UDC	E.L.	13.04.2026		01	304		462
21.	Shri Vijender Kumar, UDC	E.L.	13.04.2026		01	313		336
22.	Shri Anil Kumar, S.O.	E.L. E.L.	09.04.2026 17.04.2026	10.04.2026	02 01	309		609

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23.	Smt. Seema Bahl, Programmer	E.L.	06.04.2026	10.04.2026	05	275	370
24.	Smt. Raj, MTS	E.L.	22.03.2026	24.03.2026	03	312	327
25.	Shri Murari Singh, MTS	E.L.	16.04.2026	24.04.2026	09	208	173
26.	Smt. Daya Sadhu, P.S.	E.L.	27.04.2026		01	307	297
27.	Shri Kartar Singh, MTS	Commuted Leave	20.04.2026	23.04.2026	04	313	392
28.	Smt. Geeta Rawat, AFA & AO	E.L.	22.04.2026	23.04.2026	02	307	215
29.	Shri Chaman Lal, UDC	E.L. Commuted Leave	08.04.2026 13.04.2026	12.04.2026 24.04.2026	05 12	305	445
30.	Shri Rohit Mittal, Asst. Graphic Designer	E.L.	20.04.2026		01	299	407
31.	Shri R.P. Singh, S.O.	E.L.	04.05.2026	08.05.2026	05	305	608
32.	Dr. K. Rajasekaran, Asstt. Professor	E.L.	27.04.2026	30.04.2026	04	85	120
33.	Shri Pravin Kumar, Multimedia Assistant	E.L.	21.04.2026	24.04.2026	04	311	340
34.	Shri Kuldeep Kumar, UDC	E.L.	04.05.2026	06.05.2026	03	209	339
35.	Shri Suresh Chand Sharma, UDC	E.L.	21.04.2026	24.04.2026	04	311	413
36.	Shri Pawan Kumar Kalia, P.A. (Doc.)	E.L.	24.04.2026	15.05.2026	22	293	600

Rakesh Kumar
5/5/2026
(RAKESH KUMAR)
S.O. (SD)

Copy to:-
All HoD's/Regional Director's

Copy for information to:-

1. PPS to Member Secretary.
2. PS to Dean.
3. Copy for IGNCAs Website.
4. Guard file.