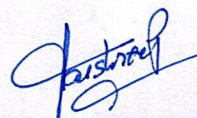


F.No.3/58/2026-SD/AM
INDIRA GANDHI NATIONAL FOR THE ARTS
SUTRADHARA DIVISION (ESTABLISHMENT SECTION)

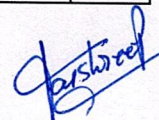
Dated :-27.10.2026

Subject:- Sanction Order & leave balance of IGNCAs Officials towards EL/HPL for the month of September, 2026

S.No.	Name & Designation	Nature of Leave	Period		Total Days	Balance upto 31.12.2026	EL	HPL
			From	To				
1	Sh. Jagdamba Prasad Joshi, U.D.C.	E.L.	24.09.2026	-	01	244		256
2	Smt. Seema Bahl Programmer	E.L.	23-09-2026	24-09-2026	02	306		358
3	Sh. Brijesh Masand, Sr. P.A.	E.L.	28.09.2026	01.10.2026	04	193		348
4	Smt. Meenu Bhalla, P.S.	E.L.	21.09.2026	25.09.2026	05	195		141
5	Smt. Surabha Gopan, U.S.	E.L.	21.09.2026	25.09.2026	05	310		37
6	Smt. Veena Khurana, Tech. Officer	E.L.	14.09.2026	18.09.2026	05	310		454
7	Smt. Kiran Kapoor, P.P.S.	Commuted Leave E.L.	07.09.2026 17.09.2026	09.09.2026 18.09.2026	03 02	300		195
8	Sh. Raj Kumar, M.T.S.	E.L.	16.09.2026	17.09.2026	02	71		157
9	Ms. Geeta Manchanda P.S.	E.L. E.L.	01.09.2026 24.09.2026	03.09.2026 25.09.2026	03 02	173		456
10	Sh. A.N.Mishra, Asstt. Programmer	E.L.	07.09.2026	08.09.2026	02	313		397
11	Sh. Anil Kumar, S.O.	E.L.	15-09-2026	16-09-2026	02	311		619
12	Sh. Vijay Pal, AFA & AO	E.L.	16.09.2026	17.09.2026	02	313		428
13	Sh. Kuldeep Kumar, U.D.C.	E.L.	21.09-2026	22-09-2026	02	220		349
14	Smt. Sunita Saxena, AFA & AO	E.L.	28.09.2026	30.09.2026	03	309		163
15	Sh. Rajesh Kumar, M.T.S.	E.L. E.L.	15.09.2026 24.09.2026	- 25.09.2026	01 02	303		540
16	Smt. Sunita Arora, P.S.	E.L.	21.09.2026	23.09.2026	03	172		238
17	Sh. Dhanraj Singh Negi Assistant	Commuted Leave	10.08.2026	12.08.2026	03	215		356
18	Smt. P.Jaishree, AFA & AO	E.L. Commuted Leave	24.08.2026 26.08.2026	25.08.2026 03.09.2026	02 09	42		15
19	Smt. Geeta Rawat AFA & AO	Commuted Leave	20.08.2026	21.08.2026	02	315		221
20	Sh. Kartar Singh, M.T.S.	Commuted Leave	19.08.2026	28.08.2026	10	311		382
21	Sh. Shiv Shankar Sharma Sr. Carpenter	Commuted Leave	19.08.2026	21.08.2026	03	292		422
22	Sh. Venkatesh Deshpandhe L.D.C.	Commuted Leave	24.08.2026	02.09.2026	10	232		120
23	Smt. Anita Bhaskar Sr. Production Asstt.	Commuted Leave	12.08.2026	14.08.2026	03	46		47



S.No.	Name & Designation	Nature of Leave	Period		Total Days	Balance upto 31.12.2026	EL	HPL
			From	To				
24	Sh. Gautam Kr. Chatterjee Programmer	E.L. Commuted Leave	29.07.2026 31.07.2026	30.07.2026 07.08.2026	02 08	308		543
25	Sh. Ashok Dogra, J.R.O.	Commuted Leave	05.08.2026	06.08.2026	02	315		462



(P.Jaishree)

AFA & AO (Admn.)

Copy to:-

1. All HoD's / Regional Director's

Copy for information to:-

1. PPS to Member Secretary
2. PS to Dean
3. PPS to Director (Admn.)
4. Upload in IGNCAs Website
5. Guard file