

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION
ESTABLISHMENT SECTION

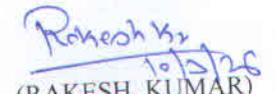
Dated: 10.03.2026

Subject:- Leave Record of IGNC A Officials for Earned Leave/HPL for the month of February, 2026.

Leave is sanctioned to the following officials for the period mentioned against their names:-

Sl. No.	Name & Designation	Nature of Leave	Period		Total Days	Balance upto 30.06.2026	EL	HPL
			From	To				
1.	Shri Anil Kumar, S.O.	E.L.	13.02.2026		01	314		609
2.	Shri Ashok Dogra, J.R.O.	Commuted Leave	11.02.2026	13.02.2026	03	308		456
3.	Shri Dhanraj Singh Negi, Assistant	E.L.	02.02.2026	03.02.2026	02	221		356
4.	Smt. Daya Sadhu, P.S.	E.L.	09.02.2026	13.02.2026	05	310		297
5.	Ms. Geeta Manchanda, P.S.	E.L. E.L.	04.02.2026 17.02.2026	05.02.2026 18.02.2026	02 02	186		446
6.	Shri Jatin Gandhi, Multimedia Assistant	E.L.	12.02.2026	13.02.2026	02	313		532
7.	Smt. Kiran Kapoor, P.S.	E.L.	09.02.2026	18.02.2026	10	291		191
8.	Smt. Laxmi Rawat, AFA & AO	E.L.	09.02.2026	11.02.2026	03	310		455
9.	Smt. Meenu Bhalla, P.S.	Commuted Leave	04.02.2026	05.02.2026	02	206		149
10.	Shri Murari Singh, MTS	E.L.	05.02.2026	06.02.2026	02	217		173
11.	Smt. Nisha Gandhi, Asstt. Graphic Designer	E.L.	12.02.2026	13.02.2026	02	252		406
12.	Smt. Neelam Kapahi, Sr. P.A.	E.L.	09.02.2026	13.02.2026	05	310		365
13.	Smt. Rajni Malik, Sr. P.A.	E.L.	09.02.2026	11.02.2026	03	253		182
14.	Smt. Renu Naithani, Technical Officer	E.L.	16.02.2026	18.02.2026	03	186		260
15.	Shri Raj Kumar, MTS	E.L.	11.02.2026	13.02.2026	03	82		147
16.	Shri Randhir Singh, UDC	E.L.	02.02.2026	06.02.2026	05	305		450
17.	Prof. (Dr.) Richa Kamboj Professor & HoD	E.L. E.L. E.L.	08.01.2026 04.02.2026 16.02.2026	09.01.2026 20.02.2026	02 01 05	52		41
18.	Smt. Sunita Saxena, AFA & AO	E.L.	09.02.2026	26.02.2026	18	297		153
19.	Shri Shiv Shankar Sharma, Sr. Carpenter	E.L.	09.02.2026	20.02.2026	12	303		418
20.	Shri Vijay Pal, Assistant	E.L.	12.02.2026	13.02.2026	02	312		418
21.	Dr. Sarwarul Haque, Assistant Professor	E.L.	09.02.2026	17.03.2026	37	89		140
22.	Shri Pradeep Kumar Singh, Jr. Cameraman	Commuted Leave	18.02.2026	20.02.2026	03	295		515

23.	Smt. Rajni Adlakha, P.S.	Commuted Leave	17.02.2026	20.02.2026	04	310	327
24.	Ms. Veena Khurana, Technical Officer	E.L.	19.01.2026	21.01.2026	03	312	444
25.	Shri Rohit Mittal, Asstt. Graphic Designer	E.L. E.L.	20.02.2026 25.02.2026	26.02.2026	01 02	300	407
26.	Smt. Sheela Rana, Technical Officer	Commuted Leave	04.02.2026	13.02.2026	10	303	189
27.	Shri Rajesh Kumar, MTS	E.L.	23.02.2026	25.02.2026	03	305	536


 (RAKESH KUMAR)
 S.O. (SD)

Copy to:-
All HoD's/Regional Director's

Copy for information to:-

1. PPS to Member Secretary.
2. PS to Dean.
3. Copy for IGNCAs Website.
4. Guard file.