

**Indira Gandhi National Centre for the Arts
Regional Centre**

Parshwanath Vidyapeeth Campus, I.T.I. Road, Karaundi, Varanasi
(Phone: 0542-2570169. email: igncavaranasi@gmail.com)

Subject: Invitation for rates of Taxi (small & big car segment) for official purpose

Sealed quotations from **registered local travel agents** are invited on behalf of Indira Gandhi national Centre for the Arts (IGNCA), Regional Centre, Varanasi for hiring of DLY, Swift Dezire, Breza, Innova & other similar cars (both in small & big car segment) for daily official purposes on monthly basis and during meetings, seminars, workshops etc. (On work basis as per requirements). The rates with mileage (Kms) may be submitted for requirements given as under;

1. Rates for hiring the taxi for 6 hours
2. Rates for hiring the taxi for 12 hours
3. Rates for hiring the taxi for more than 12 hours
4. Rates for hiring the taxi for airport dropping or receiving only
5. Rates for hiring the taxi for out station
6. Rates & time for night charges
7. Rates for hiring the taxi on monthly basis with monthly mileage of 3000 kms, rates will be curtailed proportionately if monthly mileage is reduced to 50% of monthly coverage.

Terms & Conditions

1. The charges on account of mileage will be taken into account from the garage one way and stop at point of alignment (dropping).
2. Rates for cars for duration of 6 hours, 12 hours and above may clearly be mentioned along with category of vehicle & make.
3. Rates of night charges may clearly be mentioned.
4. The vehicle registered with the transport authorities should only be deputed.
5. It should be ensured that driver of the vehicle should carry a working mobile and no. of the same should be intimated to office while assigning the duties. The driver must have valid commercial vehicle driving license and he should not be addict of any type of alcoholic drink etc. The firm will be fully responsible for obtaining valid permit to drive outside city and will also be responsible for payment of tax thereon.
6. The firm should be registered with the authorities concerned to run the travel agency and also hold valid GST & PAN number issued by the concerned authorities
7. The toll tax/Fastag/ parking charges to be paid by the driver while on IGNCA duty which will be reimbursed on submission of bill along with proof of payment.
8. The quotation should be submitted in two sealed envelopes clearly marking as technical/Financial bid. These two envelopes will again be put in to a larger envelope. The quotation shall be signed and submitted in a sealed envelope marking as "QUOTATION" through **Speed/Registered post** to The Regional Director, Indira Gandhi National Centre for the Arts, Parshwanath Vidyapeeth Campus, ITI Road, Karaundi, Varanasi-221005 on or before **22 July 2022, 4.00 p.m**
9. Applicable taxes (TDS) may be deducted from gross amount of bills as per rules.
10. All payments shall be made to a/c through NEFT.
11. The transporter shall be fully responsible for any damage caused to the property or of human life during execution of work.
12. The quotations received within stipulated time shall be opened and scrutinized by duly formed Committee and decision of the committee will be final in this regard.
13. The IGNCA reserves the right to reject or accept any offer without assigning any reason. No correspondence shall be entertained in this regard.
14. **Last Date for receipt of tenders: 22 July 2022, 4.00 p.m.**

(Sanjai Singh)
A.F.A. & A.O.



Ministry of Culture
Government of India

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Azadi Ka
Amrit Mahotsav



इन्दिरा गाँधी राष्ट्रीय कला केन्द्र
INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
(An Autonomous Trust under Ministry of Culture, Government of India)
Regional Centre, Varanasi

TENDER NOTICE

IGNCA intends to obtain sealed quotations for hiring TAXI (official purposes) from registered and local transporters of Varanasi. Details of job specifications can be downloaded from IGNCA's website (ignca.gov.in) or obtained from the office of IGNCA, Regional Centre, Parshwanath Vidyapith Campus, I.T.I. Road, Karaundi, Varanasi.

Last date for receipt of tenders is **22nd July 2022, 4.00 P.M.**



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INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

इन्दिरा गाँधी राष्ट्रीय कला केन्द्र

(भारत सरकार, संस्कृति मंत्रालय के अधीन स्वायत्त न्यास)
क्षेत्रीय केन्द्र, वाराणसी

निविदा सूचना

इन्दिरा गाँधी राष्ट्रीय कला केन्द्र (आईजीएनसीए) क्षेत्रीय केन्द्र, वाराणसी, स्थानीय पंजीकृत, परिवहन प्रदाताओं से मुहरबन्द निविदा आमन्त्रित करता है। सम्बन्धित कार्य विवरण, आईजीएनसीए के वेबसाइट (ignca.gov.in) अथवा क्षेत्रीय केन्द्र (पार्श्वनाथ विद्यापीठ परिसर, आई.टी.मार्ग, करौंदी, वाराणसी) से प्राप्त किया जा सकता है। निविदा प्राप्ति की अन्तिम तिथि **22 जुलाई, 2022 (अपराह्न 4:00 बजे तक)** है।