

F.No. 7/2(48)/2021-22/SD/EMU

Date: - 13.08.2025

कला यस्मिन् प्रतिष्ठिता  
इन्दिरा गाँधी राष्ट्रीय कला केन्द्र

सूत्रधार

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Sutradhara

Janpath Building, (Near Western Court)

Janpath, New Delhi-110 001

Website: [www.ignca.gov.in](http://www.ignca.gov.in)

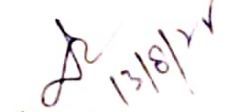
Subject: - Compressive Annual Maintenance Contract for the maintenance of CCTV systems installed at IGNCA, New Delhi.

### Notice Inviting Quotation

Sealed item rate quotations are invited on behalf of Indira Gandhi National Centre for the Arts (IGNCA), New Delhi for the work mentioned above.

Quotations duly filled signed and sealed as mentioned in Schedule of quantity (**Annexure - A**) shall be submitted manually in the office of the PPS/Incharge, Estate Management Unit, IGNCA, Janpath Building New Delhi-110001 by **18.08.2025 on or before 11:00 am.**

The terms & conditions are applicable on above mentioned work as mentioned on **Annexure – B.**



(D R Juyal)

PPS/Incharge(EMU)

Indira Gandhi National Centre for the Arts, New Delhi					
Estate Management Unit					
Subject: Comprehensive Annual Maintenance Contract for the CCTV System and its accessories-reg.					
S.no.	Description of Item	Qty	Unit	Rate	Amount
	<p>The scope of work under this AMC shall cover the complete maintenance of the CCTV system installed within IGNCA premises, comprising:</p> <p>176 CCTV Cameras 03 NVR Units 15 Hard Disks Associated Network Switches</p> <p>The contractor shall ensure uninterrupted functionality of the entire surveillance system, which includes:</p> <p>Preventive and Corrective Maintenance – Regular inspection, cleaning, configuration checks, and timely repair/replacement of defective components.</p> <p>Replacement of Faulty Equipment – Cameras, NVRs, wiring, network switches, hard disks, or any other accessory shall be replaced at no additional cost whenever required.</p> <p>System Uptime – Any faulty component must be rectified/replaced immediately to maintain continuous monitoring coverage.</p> <p>Consumables and Spares – All spare parts, accessories, and materials needed for repair or replacement shall be included in the AMC cost.</p> <p><b>Note: The AMC cost shall be all-inclusive, and no extra payment shall be made beyond the agreed contract value.</b></p>	1	Job		
2	GST@..... (IF APPLICABLE)				
Total including GST					

## ANNEXURE – B

### Terms & Conditions:-

1. The work shall be executed as per CPWD specification.
2. No secured advance etc. shall be paid or allowed to the contractor.
3. The rates quoted by the vendor are including of all Taxes/GST etc and nothing shall be paid on account of any taxes what so ever.
4. In the case of Extra Item(s) & substituting items being the schedule items (Delhi Schedule of Rates items), these shall be paid as per the schedule rate (approved in CPWD) (at the time of NIQ) enhancement or abutment of the NIQ.
5. The vendor will have to observe all the prevalent laws including contract labor laws, safety laws etc.
6. No escalation on account of increase of labor wages or material is admissible.
7. No reimbursement is admissible on account of levy of any tax etc.
8. If contractor or his worker damages any property of the IGNCA, the recovery will be made from the contractor as decided by the Engineer-In- Charge, and decision of Engineer -In-Charge is final and binding.
9. All the safety rules should be followed by the Engineer/Technicians of the firm while working in IGNCA, Institute has no liabilities in case of any accident/mishap.
10. Vendor warrants that all Products, at the time of execution of work will conform with all written specifications provided from time to time by Engineer – in – charge, (b) will be free of defects in material, workmanship, and design, and (c) will comply with all applicable laws and regulations.
11. The IGNCA reserves the right to reject any material if not found satisfactory.
12. The payment will be made after satisfactory completion of above mentioned work.
13. Final amount will be calculated after the completion of the aforesaid work as per actual measurement.
14. Please also note that the scope of work may be reduced from the estimated quantities and no claim on this account will be entertained.
15. Please also note that if the scope of work increased from the estimated quantities then, the payment will be done as per quoted rate.
16. The Quotations duly filled as mentioned in Schedule of quantity (**Annexure - A**) and signed and sealed and the sealed quotation shall be submitted manually in the office address of The PPS/Incharge, Estate Management Unit, IGNCA, New Delhi-110001

Name : .....

Designation : .....

Company Name with Seal : .....

Address : .....

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