



Ministry of Culture
Government of India
Manjit Singh

Section Officer (S&S)



F.No: 7/13(17)/2022-SD/S&S

Dated : 20.10.2023

इन्दिरा गाँधी राष्ट्रीय कला केन्द्र
सूत्रधार

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Sutradhara

Janpath Building, Janpath (Near Western Court),
New Delhi-110 001

Email: www.ignca.gov.in

To,

Subject: Quotation for Annual Maintenance Contract (AMC) for repair and maintenance of 21 nos. of Photocopy Machine reg.

On behalf of Indira Gandhi National Centre for the Arts (IGNCA), short term quotations are invited in sealed cover envelop for AMC for repair and maintenance of 21 nos. of Photocopy Machine installed in various divisions in this Centre. If you are interested to do the above work, please quote your best rate (including all charges, GST charges and Labour Charges etc.)

S.No.	Description of items	Qty.	Rate each items	Amount (in Rs.)
01	AMC of Sharp Photocopy AR - 5516	08 nos.		
02.	AMC of AR 5631 Photocopier	01 no.		
03	AMC of AR 6031 Photocopier	04 nos.		
04	AMC of MX-M310 Photocopier	01 no.		
05	AMC of MX 464 Photocopier	03 nos.		
06.	AMC of MX-M315 Photocopier	01 no.		
07.	AMC of MX-M 452 Photocopier	02 nos.		
08.	AMC of MX 2614 Colour photocopier	01 no.		

The quotations may be sent to the undersigned on or before 26.10.2023 at 11:00 am and will be open on the same day in the office of SO(S&S)n at 3.00 pm. The vendor may contact for any other query at consultant.ignca@gmail.com.

Yours faithfully,

(MANJIT SINGH)