

No.7/3(28)/2013-SD/EMU
INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SUTRADHARA DIVISION(S&S/EMU)

New Delhi, the, 30th June, 2015

Subject:- Notice inviting bids for disposal of unserviceable/scrap items consisting of Consumables/Non-consumables viz. Fans, Coolers, Generator, Xerox Machine, Furniture items, Office equipments etc.

Sealed bids are invited on behalf of the IGNCA from the individuals/firms for disposal of above mentioned items lying in the IGNCA premises. The bids shall be addressed to Consultant (Chief Engineer), EMU, No.3, Dr. Rajendra Prasad Road, IGNCA, New Delhi and dropped in the tender box kept in his chamber, latest by 08.07.2015 till 3.00 PM to be opened at 3.30 PM on the same day in presence of the bidders or their authorized representatives.

The earnest money as per serial no.5 of the term and conditions is to be kept in the first sealed envelope with following line in Bold letters written on top of it "Earnest money deposit for above bid. A copy of the self attested PAN/TAN No. along with proof of address also needs to be enclosed with it.

The rates for the items are to be quoted in the second sealed envelope with "Rates for Bid" written on top of it.

The above two envelopes are to be kept in a bigger envelop super-scribing "Bids for disposal of Scraps" and addressed as above.

(BIJENDER)
Section Officer(EMU)

TERMS & CONDITIONS

1. The notice inviting bid, the terms and conditions and the list of material to be disposed of, can be collected from the office of the Consultant (Chief Engineer) EMU on working days till 07.07.2015 between 10.00 AM to 5.00 PM or downloaded from IGNCA website www.ignca.nic.in free of cost.
2. The disposable items are located at five different places inside the premises of IGNCA.
3. All the bidders are to quote for all the items.
4. The reserve price for the bid is Rs.2.40 lakhs and bid below this amount will not be considered even if it is highest.
5. The earnest money is Rs.5,000/- (Rupees five thousand only) and a demand draft in favour of IGNCA, New Delhi is required. The earnest money to all bidders will be refunded within 2 days of bid opening except highest and 2nd highest bidder.
6. The disposable items are in unserviceable condition and are being disposed off on “as is where is” basis.
7. The material can be inspected between 10.00 AM to 5.00 PM on all working days from 01.07.2015 to 07.07.2015. The bidders are advised to inspect the materials at the spot before giving their bids.
8. The rates should be quoted in figure and words. Bid sheet/s should be duly signed and stamped by the bidder. It is to be kept in the second sealed envelope by the bidder.
9. The bidder or his authorized representative are to physical present at the time of opening of bid and in case of his absence his bid will not be considered.
10. The second sealed envelope containing the rate will be opened only if the bidder has deposited the correct amount of EMD along with self attested PAN/TAN NO. and proof of address in the first envelope.
11. The validity period for the acceptance of the bid will be 30 days.
12. At the time of the opening of the financial bids, the highest declared bidder will be required to deposit 25% of the bid money in cash.

13. The balance amount of the bid value shall be deposited by the highest bidder with the Director(Admn/CAO), IGNCA or his authorized representative within 3 days of receipt of the Notice of Acceptance of the bid, vide demand draft drawn in favour of IGNCA payable at New Delhi.
14. The material is to be removed by successful bidder at his own cost within 7 days of receipt of the notice of Acceptance of bid.
15. In case of the highest bidder's failure to deposit the balance bid amount or to remove the material within stipulated time, the earnest money and the amount deposited by the bidder shall be forfeited and the bid may be assigned to the 2nd highest bidder after he deposits the balance amount.
16. In case second highest bidder also fails, his amount also shall be forfeited and the material may be disposed of in any other manner on the direction of the Competent Authority of the IGNCA.
17. As soon as the full amount of bid money is paid by the successful bidder, he would acquire ownership of the material and any loss of material due to damage pilferage, fire or any other calamity will be his responsibility and no claim on this account shall be entertained.
18. The material will be removed from the site only during office hours, in the presence of bidder himself, or his duly authorized agent.
19. The EMD will be returned to the highest/second highest bidder after he clears the site in the manner upto satisfaction of Consultant (Chief Engineer) and without damaging the property of the IGNCA upto 10 days.
20. Any conditional bid shall be liable to be rejected.

(BIJENDER)
Section Officer (EMU)

List of unserviceable/scrape items consisting of Consumables/Non-consumables viz. Fans, Coolers, Generator, Xerox Machine, Furniture items & Office equipments etc.

No.	Name of Items	Quantity
1.	Xerox Machine Canon (big)	01
2.	Xerox Machine Canon (big)	01
3.	Xerox Machine Modi	02
4.	Xerox Machine MO HFD - 1 (big)	01
5.	Xerox Machine (Big)	01
6.	Wall fan	02
7.	Pedestal Fan	06
8.	Pedestal Fan	01
9.	Pedestal Fan	01
10.	Pedestal Fan	01
11.	Pedestal Fan	01
12.	Pedestal Fan	01
13.	Exhaust Fan (Big)	02
14.	Fax Machine (Samsung)	01
15.	Fax Machine (Sharp)	01
16.	Fax Machine(HP)	01
17.	Fax Machine, Printer (Samsung)	01
18.	Aqua Guard	01
19.	Aqua Guard	01
20.	Aqua Guard	01
21.	Desert Cooler (broken)	01
22.	Generator – 40 KVA with Panel (Kirlosker make)	01
23.	Hot case	02
24.	Fire Cylinder (Extinguisher) 4.5 Kg.	02
25.	Iron Scrap (Frame Jungla)	50 Kg.
26.	CT-500-250/5/SA	02
27.	Almirah large (steel)	01
28.	Almirah large (steel) broken	01
29.	Almirah large (steel)	01
30.	Almirah large (steel) small	02
31.	File Rack (Steel) 2 doors (Steel Rack)	02
32.	Computer table (small) broken	03
33.	Executive Revolving Chair	03
34.	Revolving Chair (Computer chair)	05
35.	Godrej Chair – 13 (Steel)	03
36.	Godrej Chair – with arms	08
37.	Godrej Chair – without arms	04
38.	Revolving chair	08
39.	Chair (High back)	02
40.	Cushion chair	02
41.	Adour chair	01
42.	File Cabinet 2 drawers	02
43.	File Cabinet 3 drawers	02
44.	File Cabinet 4 drawers	02

45.	Cabinet (Wooden) 2 D	01
46.	Rack Wooden	04
47.	Steel Rack – 2 D	03
48.	Book Rack (Wooden) Big	05
49.	Steel table frame	02 (30 kg.)
50.	MS pipe 8”	18 Kg.
51.	MS pipe 2 ½ x 1 ½	2 (150 Kg.)
52.	Water pipe line (Steel)	50 Kg.
53.	Centre table round (cane)	02
54.	Conference table	05
55.	Sr. Executive wooden table (7)	04
56.	Staff table 3 D	05
57.	Jr. Staff table (2 side drawers)	03
58.	Sr. Executive table – broken	02
59.	Sofa 1 seator (cane)	02
60.	Sofa cum bet (wooden)	01
61.	Podium big	01
62.	Book self with glass	02
63.	Sliding door broken	2 (10 Kg.)
64.	Angle rack 4,5,6, 10 drawers (steel)	13 nos.
65.	TV trolley (wooden)	01
66.	Diesel drum	05
67.	Partition (wooden) 6x8	02
68.	Box (wooden) 2x2 ½ (New)	20
69.	Box (wooden) 2 ½ x 6 (new)	23
70.	Ply Board (big)	05
71.	Wooden scrap (partition/screening/rack etc.)	1200 Kg.
72.	Wooden door	05
73.	Room Blower	01
74.	Room Blower	02
75.	Wall Fan	03
76.	Hot Case	01
77.	Hot Case	01
78.	Hot Case	01
79.	Geyser 25 litres	03
80.	Access (biometric machine)	02
81.	Pedestal fan	02
82.	Pedestal fan	02
83.	Pedestal fan	02
84.	Almirah Large (Godrej)	
85.	File Cabinet 4 D (Steel)	
86.	Double Rod Heater	
87.	M S Pipe – 8 ft.	55
88.	Urinal Sensor	06
89.	Water tap (Doppler shower taps)	02
90.	Door closer	08
91.	Wooden scrap	1100 kg.
92.	Wooden chair high back	04
93.	Cushion chair	10

94.	Revolving chair with cane	11
95.	Revolving chair (comp. chair)	13
96.	Revolving chair (comp. chair)	01
97.	Chairs with arms – 4 (steel)	08
98.	Chair without arms – 7 (steel)	10
99.	Computer table (wooden)	01
100.	Wooden screen	01
101.	Study table – DST-1	02
102.	Engle (iron) 30 x 10 kg	300 kg.
103.	Engle (iron) 10 x 8	80 kg.
104.	Vertical blinds on window	01
105.	Round table	01
106.	Sr. Executive table (wooden)	01
107.	Revolving chair (executive chair)	06
108.	Cushion chair high back	05
109.	Revolving chair (steel) – 13	08
110.	File cabinet 3 drawer	02
111.	Hot case	01
112.	Wooden table	02
113.	Staff table ID	01
114.	Book showcase with glass	01
115.	Chair with arms	08
116.	Chair without arms	09
117.	Cushion chair (wooden)	05
118.	Centre table (cane)	01
119.	R C Matters (coir board)	43
120.	Quilt	46
121.	Fine filter (micrometric)	90 (90 kg.)

(BIJENDER)
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