

**F. No. 7/7(5)/2012-SD/S&S**  
**INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**  
**SUTRADHARA DIVISION (S&S)**

TENDER No. 11

Dated 25<sup>th</sup> August, 2015

**Subject: Providing of 2500 Nos. of carton box Khaki color (size Length 15” Height 8.5 and width-11.5” for packing of books.**

Sealed item rate quotation are invited on behalf of Indira Gandhi National Centre for the Arts, (IGNCA) from the suppliers who deal in carton box khaki color (size length 15” Height 8.5 and width 11.5” for packing of books, for IGNCA. The quotation shall be addressed in the name of Section Officer (S&S) 11, Man Singh Road, New Delhi, and dropped in the tender/quotation box kept in the Office of the (S&S) latest by 16.9.2015 till 2.30 PM which will be opened on same day i.e. 16.9.2015 at 3.30 PM.

The last date of issue of quotation form and other details are shown in the table below:-

S.N	Name of work	Estimate cost of Carton Box	Earnest money	Last date of issue of quotation form	Date & time of receipt of quotation form	Period of completion of work
1.	Providing of 2500 Nos of cartron box Khaki color (size Length 15” Height 8.5 and Width 11.5” for packing of books	1,87,000/- (Rupees one lac eighty seven thousand only)	Rs. 5,600/- (Rupees five thousand six hundred only)	Latest by 16.9.2015 at 2.30 pm	Up to 3.30 pm on 16.9.2015 and same day opened at 3.30 pm	7 (seven) days from the issue of work order

## **Terms & conditions**

1. The IGNCA reserves the right to accept or reject any quotation without assigning any reasons on valid grounds.
2. The tender should be kept in sealed envelopes.
3. The rate quoted by the firm shall be valid for a period of one year from the date of award of the work.
4. The earnest money in the form of Bank Draft/Pay order drawn in favour of the “Indira Gandhi National Centre for the Arts”, payable at New, for Rs. 5,600/- (Rupees five thousand six hundred only), is to be enclosed alongwith the tender.
5. Only carton box in the thick and good quality gatta shall be supplied and if found defective the carton boxes will be returned to the supplier at their risk and cost. This will be addition to any legal action them.
6. Conditional quotation will not be accepted.
7. In the case of any dispute, the decision of the Joint Secretary, IGNCA shall be final and binding on all concerned.
8. The tender document is also available on IGNCA website [www.ignca.in](http://www.ignca.in)
9. The EMD of successful bidder will be refundable immediately except the L-1 bidder
- 10 Payment would be on bill basis through online bank transfer for the successful bidder.

(I.P. Singh)  
Consultant (S&S)

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**SCHEDULE OF QUANTITY**

**ANNEXURE ‘A’**

S.No.	Name of work	Qty.	Rate	Total Amount (inclusive of all taxes)
1.	Providing of 2500 Nos. of carton box khaki color (size length 15’, Height 8.5” and Width 11.5”)	2500 Nos.		

Rs.-----

(Rupees-----)

Tenderer of signature