

IGNCA/SRC/2.120/2014

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
SOUTHERN REGIONAL CENTRE
Kengunte Circle, Mallathahalli, Jnanabharati Post, BENGALURU – 560056.

Quotation No. 04

Bengaluru, the 02nd June, 2015

NOTICE INVITING QUOTATION

FOR

**PROCUREMENT OF CHAIRS WITH WRITING PAD FOR TWO
SEMINAR HALLS AT IGNCA SRC**

Sl. No.	Name of Work	Cost of Quotation	EMD	Last date of issue of quotation form	Last date for submission of quotation	Date of opening of quotation	Period of completion of work / supply
01.	Supply & Fixing of Chairs for Two Seminar Halls at IGNCA SRC	250/-	20,000/- (Rupees Twenty thousand only)	17.06.2015 (Wednesday) till 4:00 PM	18.06.2015 (Thursrday) till 3:00 PM	18.06.2015 (Thursrday) at 4:00 PM	20 days from the date of award of work

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INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

SOUTHERN REGIONAL CENTRE

Kengunte Circle, Mallathahalli, Jnanabharati Post, BENGALURU – 560056.

Quotation No. 04

Bengaluru, the 25th May, 2015

**Name of Work: Procurement of Chairs with writing pad for Two
Seminar Halls at IGNCA SRC**

1. Sealed item rate quotations are invited on behalf of Indira Gandhi National Centre for the Arts, Southern Regional Centre, Bengaluru for above named work. The quotation shall be addressed to “The Executive Director” IGNCA SRC, Kengunte Circle, Mallathahalli, Jnanabharati Post, Bengaluru – 560056 and submitted latest by **18th June, 2015 (Thursday)** till **3:00 PM** and will be opened on same day i.e. **18th June, 2015 (Thursday)** at **4:00 PM**. **Quotations received after the due date/time will not be accepted.** The envelope will be superscribed with Quotation No. and Name of Work.
2. Amount of Earnest money will be Rs. 20,000.00 (Rupees Twenty thousand only) in the form of Demand Draft / Pay Order in favor of **“INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS, BENGALURU”**.
3. Cost of quotation document: Rs. 250/- (Two Hundred and fifty only).
4. If quotation document downloaded from website Rs. 250/- should be deposited by way of DD/PO in favor of **“INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS, BENGALURU”** along with Quotation.

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INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

SOUTHERN REGIONAL CENTRE

Kengunte Circle, Mallathahalli, Jnanabharati Post, BENGALURU – 560056.

SECTION – 1

**Name of Work: Procurement of Chairs with writing pad for Two
Seminar Halls at IGNCA SRC**

Sl. No.	Description of Product	Qty	Unit Rate	Total Amount (in Rs.)
01	Chairs with Writing Pad Frame: Inner frame shall be mad out of 18mm thick tube of 1.6mm wall thickness confirming to IS – 7318 / 1973. Welded by welding process for uniform surface finish and higher tensile strength. With spring coils for seat and back for better support and action. Legs shall be made out of 25mm thick tube of 1.6mm wall thickness confirming to IS – 7318 / 1973. Welded by welding process for uniform surface finish and higher tensile strength. Chrome painting: The frame legs are to be chrome plated in high quality chrome finish of 30 microns and buffed for good smooth surface finish. Seating structure: Seats will cushioned with 37mm thick PU foam of density 40. Backs shall be cushioned with 25mm thick PU foam of density 40. Upholstery done by using high pressure pneumatic spray glue and pneumatic presses and machine stitched using high quality threads. Arm rest: Made of polyurethane moulded foam of 13” size. Legs fastened using M8 Allen bolts of good quality. Writing Pads: Made of pre laminated board and edges covered with 1mm thick imported PVC tape, pasted with hot melt glue of Dorus KS 215. Heat resistance approximately 90 degree centigrade. With curved edges. Fixed onto a 3 way tilt mechanism for the writing pad.	160		
TOTAL				
Taxes if any				
GRAND TOTAL				

(Rupees
..... only)

Signature:

Name of the Firm:

Address:

Details of the Company and Earnest Money Deposit:

Sl. No.	Particular	Details
1.	Name of the Firm with full Address	
2.	PAN No. (Copy of the PAN should be attached)	
3.	Telephone / Mobile No.	
4.	E-mail ID	
5.	Draft No. & Date	
6.	Amount (in Rs.)	
7.	Name of the Bank	

TERMS & CONDITIONS:

1. Quotationer should ensure that the Quotation is received before the date and time as specified.
2. The Quotation shall be signed stamped in each page and submitted in a sealed envelope by the Contractor/Firm.
3. The Quotationers shall have to submit EMD of Rs. 20,000/- (Rupees Twenty thousand only) by way of Demand Draft / Pay Order in favour of **“Indira Gandhi National Centre for the Arts” Payable at Bengaluru**. The EMD will be refunded to unsuccessful bidders within a month from the date of opening of Quotation and no interest will be paid on it.
4. The EMD will be refunded to unsuccessful bidders within a month of opening of Quotation and no interest will be paid on it. The EMD for the successful bidder will be released only after three months from satisfactory supply of the items.
5. The rates should be given in figures and words and will be inclusive of all taxes and cartage etc. Nothing extra shall be paid on any account.
6. The rates quoted by the Quotationers shall be valid for acceptance for a period of six months from the date of opening of the Quotation.
7. The rates quoted by the Quotationers shall be including transport, loading, unloading and fixing charges. No extra payment will be made towards these.
8. All Corrections / Over writing wherever filling Quotations must be initial by the Quotationer.
9. The Conditional Quotations will not be accepted.
10. IGNCA SRC reserves the right to reject or accept any Quotation without assigning any reason. Decision of IGNCA SRC in this regard, will be final and binding to the Contractors / Firms.
11. The Quotation forms can be taken from the IGNCA SRC office for a document fee of Rs. 250/- or can be downloaded from IGNCA Website (www.ignca.nic.in). If downloaded from website Rs. 250/- should be deposited by way of DD/PO in favor of **“INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS, BENGALURU”** along with Quotation.
12. Delivery of the chairs as per prescribed specification should be made within 20 days from the date of issuance / receipt of work order. The items should be delivered at Seminar Halls at IGNCA SRC.
13. After supply of chairs the Contractor shall submit the bill in duplicate, giving complete description of items of work done strictly as per Bill / Schedule of Quantities. Full and Final payment shall be made on completion of work satisfactorily.
14. The payment will be made for the supply of chairs as per actual quantity only.