

I.P. Singh
Consultant(S&S)
Tel . 65651296

F.No.7/1(7)/2013-SD/S&S

Dated: 14th May, 2015

M/s.

Subject Quotation for purchase of Computer core i7 (Window 8)

Sir,

On behalf of Indira Gandhi National Centre for the Arts, quotations are invited in sealed cover envelopes for purchase of Computer core i7 , make Lenovo (Window 8) for this Centre as per the following configurations:-

S. No.	Particular	Qty.	Rate	Amount (Rs.)Inclusive of VAT/Taxes
1.	Computer Core i7 (make Lenovo) Processor: Intel core i7 Cache : Full speed,2MB,1.2 RAM: 4GB (Expendable, upto 16GB) Hard DISH:500 GB SATA or higher Network: GB port on board Sound : Onboard Ports : 6USB2.0,2serial,PS2,Audio ports Monitor : 21" LED TFT Speakers: Internal with 1 set external-High Definition Mounting : Tower / Key board : USB Mouse: Optical USB Optical: IDE-DVD-ROM,Writer Combo. Slots: 4PCI Bays : At least 4 Bays O/S : Pre-installed windows 8 (with media) Warranty: 3-3-3 (Onsite). Anti Virus Software: Kaspersky/Norton/Quick heal. With at last one year validity.	02		

The quotations should be addressed to the Section Officer (S&S), Basement -1, 11, Man Singh Road, New Delhi on the following terms & Conditions and should reach Section Officer (S&S) by 22nd May, 2015 till 2.00 PM which will be opened by a Committee at 3.30 PM on the same day.

Terms & Conditions:-

1. Immediate Delivery of Computer within two weeks after the issue of supply orders.
2. Price to be quoted inclusive of Vat/ST etc.
3. The Competent Authority, IGNC A reserves the right to cancel the orders if the items are not supplied on the stipulated time period mentioned in the orders.
4. It is mandatory for the supplier to submit the guaranty/warranty card duly stamped by the manufacturing company/ firms extending the guaranty/Warranty of the particular items and operating system.
5. **The EMD of Rs.10,000/-**(Rupees Ten thousand only)payable through A/C payee Demand Draft/Banker's cheque drawn by the firm in favour of IGNC A to be submitted alongwith quotation. Quotes received without EMD will not be considered.
6. IGNC A reserves the right to accept or reject any quotations without assigning any reason, on valid grounds.
7. Payment only after 100% successful delivery and satisfactory installation of all software and checked by the expert of IGNC A.
8. The contract shall have a **Repeat Order Clause**, where in the buyer can order upto 100% quantity of the items under the present contract within twelve months from the date of successful completion of this contract, cost, terms & conditions remaining the same. IGNC A request confirm acceptance of this clause. It will be entirely the discretion of buyer to place the repeat order or not.
9. The notice can also be viewed on IGNC A Website www.ignca.nic.in.

Yours faithfully,

Consultant(S&S)

(GENERAL UNDERTAKING)

TENDER NOTICE No-

Date of Opening tender 22-05-2015

S.NO	DETAIL	TO BE FILLED IN DETAIL BY THE FIRM
a.	<ul style="list-style-type: none">Name of the firm	
b.	<ul style="list-style-type: none">Address	
c.	<ul style="list-style-type: none">Telephone No./Mobile No.	
d.	<ul style="list-style-type: none">Type of firm	Propriety/Private/Private Ltd./MNC/Co-operative/Govt. Undertaking/manufacturer/supplier with valid copy of the registration.
e.	<ul style="list-style-type: none">Name of the Proprietor/Partners	
f.	<ul style="list-style-type: none">Annual turn over(Audited balance sheets should be attached	(i) 2012-2013. (ii) 2013-2014 (iii) 2014-2015

- The firm desirous of order should have adequate satisfactory experience of having supplied the Hardware/Software items to other Central Govt/Govt Organizations/ Autonomous bodies,Pvt organiztions etc (Yes/No).
- Number of Experience _____ (Please submit at least three of jobs executed during each of the last three financial years. One job should value Rs..... (Rupees..... or above and two jobs of Rs...../- (Rupees..... or above preferably from Govt. Agencies alongwith satisfactory installation reports.
- Has the firm over been debarred/black listed by any organization? If 'yes' the details thereof.
- Details of award/Certificate of Merit etc. received from any organization. (Please attach copy of certificate)
- Earnest money details of bank draft:
 - DD/Bank draft No.-----Date_____.
 - Name of drawee_____
 - Name of the bank_____
- PAN NO._____
- TIN NO._____
- (As per specification given in the tender)
- The terms & conditions of the tender are acceptable to me/us

Authorized Signatory
(With full name and designation)Seal