

File No. IGNCA/CU-22/2015-16

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Conservation Unit

29th September 2015

Sub: Invitation of quotation for supplying for Lokta paper (made from bark of Dafna tree).

Indira Gandhi National Centre for the Arts (IGNCA), an autonomous Trust under Ministry of Culture invites sealed quotation for supplying of Lokta paper (made from bark of Dafna tree)

| S. No. | Item | Specifications | Quantity |
|--------|---|---|-------------|
| 1. | Lokta Paper(made from bark of Dafna tree) | 1. Thickness - 40 gsm 2. Long fiber 3. Internally sized and glazed 4. Dimensions – 20 X30 inches 5. Free from external impurities 6. Naturally processed | 2000 sheets |

If your firm is interested you may send the sealed tender for supply of above mentioned item with mentioned specification on or before 15th October 2015 at 5 p.m. positively to the undersigned. The quotation will be opened on 19th October at 3.00 pm. The quotation received after due date and time will not be entertained.

The terms and conditions for the quotation are indicated below;

1. The IGNCA reserves the right to accept or reject any or all quotations without assigning any reason whatsoever
2. Delivery schedule: 15 days from the date of issue of the work order
3. Payment: the payment will be made only after completion of the job to the satisfaction of the authorized officer
4. Price of the material should be quoted only in Indian rupee (INR)
5. Taxes and other statutory duties to be shown separately and clearly

Rajeev Bhandari, AFO & AO (KN)
Conservation Unit, Indira Gandhi National Centre for the Arts
11, Mansingh Road, Opp. Raksha Bhawan, New Delhi -110001
Phone-011-02388341