

File No: 3/48/2018-SD/AM (Adv. No.39/2018)

Indira Gandhi National Centre for the Arts
(An Autonomous Trust under the Ministry of Culture, Govt. of India)
11, Mansingh Road, New Delhi-110 001

The Indira Gandhi National Centre for the Arts (IGNCA) intends to engage one position of Consultant for Kala Nidhi Division of IGNCA. The engagement will purely be on contract basis only, initially for one year, which may be extended as per requirement and satisfactory performance.

Name of Position: **Consultant (Kala Nidhi)**

Number of Position: **One**

Duration: **One Year**

Remuneration: **Rs. 40,000/= to Rs.50,000/= per month, which may be fixed as per prevailing rules of IGNCA**

Age limit : Maximum age limit is 62 years as on 2nd November, 2018.

Educational Qualifications: **Masters in Library & Information Science**

Experience : Worked as Senior Library & Information professional in Level-13 and above or equivalent in the Libraries of Central/State Government, Recognized Universities and Central/State Autonomous Bodies

Job Responsibilities : **As may be decided by the IGNCA**

Mode of Selection: Walk-in-Interview

Candidates are requested to fill in the prescribed form given below and must bring it, along with, supported by self-attested copies of testimonials, on the date and time of the Walk-in-Interview.

The Walk-in-Interview will be held on 2nd November, 2018 at 11:00 am in the Kalanidhi Division, IGNCA, 2nd Floor, 11 Mansingh Road, New Delhi- 110 001 (Nearest Metro Station: Central Secretariat (Gate No.2). Candidates are requested to report sharp **at 09.30 am** for verification of certificates. Candidates reaching at the said venue after 11:00 am will not be allowed for interview. Only eligible candidates will be allowed to appear for interview. Candidates are requested to bring original certificates, etc. for verification.

The IGNCA reserves the right to accept or reject any or all applications without assigning any reasons. The decision of the IGNCA regarding selection and/or engagement shall be final and binding.

Director (A)
IGNCA

8. Whether educational qualifications/professional qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same):

9. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :

10. Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From & To	i)Scale of pay ii)Basic Pay iii)Grade pay iv)Present/past pay scale in the Grade pay	Nature of duties In detail (attach Separate sheets, If required)

11. Additional Information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to

- (i) Additional academic qualification
- (ii) Profession training
- (iii) Work experience over and above prescribed in the vacancy circular/advertisement
(Note: enclose a separate sheet, if space is insufficient)

12. Remarks: The candidates may indicate information with regard to

- (i) Reports and special projects
- (ii) Awards/scholarships/official appreciation
- (iii) Affiliation with the professional bodies/institutions/societies and
- (iv) Any other information
(Note: enclose a separate sheet, if space is insufficient)

13. Service to which belongs _____ :

14. Nature of present employment if any. :

15. Additional details about present employment. Please state whether working under:

- (a) Central Government
- (b) State Government
- (c) Autonomous organization
- (d) Government undertaking
- (e) Universities

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Selection Committee will also assess the Curriculum Vitae duly supported by documents submitted by me at the time of selection for the post.

(Signature of the Candidate)

Date: