

File No: 3/13/2019-SD/AM (Advt. 16/2019)
Indira Gandhi National Centre for the Arts (IGNCA)
No. 11, Man Singh Road, New Delhi 110001

Dated: 3rd September, 2019

The Indira Gandhi National Centre for the Arts (IGNCA), an autonomous institution under the Ministry of Culture, Government of India is visualised as a Centre encompassing the study of all arts, especially in their dimension of interrelationship and mutual interdependence. The IGNCA seeks to place the arts within the context of the natural and human environment. The fundamental approach of the centre in all its work is multi-disciplinary and holistic.

Requirement of Project Associate to work under various projects in the Loka Parampara programme of the Janapada Sampada Division. The Janapada Sampada Division deals with research and documentation on the contextual aspects of culture including lifestyle, traditions, folklore and art practices of communities, from eco-cultural and socio-economic points of view. Concentrating on the oral traditions, it has a wide canvas covering regional studies from a multidisciplinary perspective emphasizing on the inter-relationship between different cultural groups and communities.

1. Position: Project Associate for Lok Parampara programme of Janapada Sampada Division of IGNCA.

Educational Qualifications:

- Ph.D. in Folklore/ Anthropology/ Archaeology/ Cultural Geography/ Performance Studies/ Human Ecology; preferably with some independent field experience

Project Areas:

Various projects in the Loka Parampara and Tribal Studies programme of Janapada Sampada.

Work Profile:

Project Associate will assist and report to the Project Coordinator of the projects in the Loka Parampara programme and will be attached to Head of the Department, Janapada Sampada Division. The Project Associate will be responsible for the following:

- i) Research work related to the projects of the Division
- ii) Coordination with scholars, academics and other related persons

- iii) Organization of seminars, meetings, workshops and other activities
- iv) Survey, exploration and documentation fo arts, crafts, cultural heritage and civilization along the rivers
- iv) Any other assignment given by the Head of the Division

No. of Post - 01 (one)

Duration of work – Two years.

Age Limit - Not more than 35 years as on 1.9.2019

Remuneration - Rs.40,000/- per month

2. Position: Project Assistant for various projects in the Loka Parampara programme of Janapada Sampada Division of IGNCA

Educational Qualifications:

Master's Degree in Social Sciences and Humanities, preferably in Cultural Anthropology/ Sociology /Folklore /Cultural Studies/ Performance Studies, Social Work, Mass Communication, from a recognized University.

Project Areas:

The Loka Parampara programme of the Janapada Sampada Division conducts research and documentation of the cultural heritage with issues of identity and sustainable development. It focuses on the tangible and intangible elements of heritage, enshrined in architecture, ritual, art, craft, knowledge system, sacred geography, oral traditions, tribal literature and other areas of cultural heritage.

Work Profile:

Project Assistant will assist in the coordination of the project and will be attached to a senior scholar. Will take responsibility in academic management, organizing meetings, reviews, workshops and seminar/ conference and also update on the progress of projects.

No. of Post: 03 (Three)

Duration of work – Two years.

Age Limit: Not more than 35 years as on 1.9.2019.

Remuneration: Rs.30,000/- per month

3. Position: Office Assistant for various projects in the Loka Parampara programme of Janapada Sampada Division

Educational Qualifications:

Master degree in any stream

Work Experience: Minimum ten years of experience in office related works.

Project Areas:

The Loka Parampara programme of the Janapada Sampada Division conducts research and documentation of the cultural heritage with issues of identity and sustainable development. It focuses on the tangible and intangible elements of heritage, enshrined in architecture, ritual, art, craft, knowledge system, sacred geography, oral traditions, tribal literature and other areas of cultural heritage.

Work Profile:

Office co-ordinator will assist in the coordination of the office work and associated activities.

No. of Post: 01 (one)

Duration of work – Two years.

Age Limit: Not more than 35 years as on 1.9.2019.

Remuneration: Rs.35,000/- per month.

Other terms and conditions as per IGNC norms.

Travel - He/ She will be eligible to travel within India in connection with official work. He/ She will be eligible for TA/ DA as per IGNC rules.

Leave - He/She will be entitled for leave @ two and a half days for each completed calendar month of service. The leave of one calendar year will not be carried forward for next calendar year. The other kind of leave shall be admissible under any circumstances.

Mode of Selection – Interview of shortlisted candidates.

Place of posting - He/ She will be posted in New Delhi.

Date of Interview (Tentative) – will be intimated to short-listed applicants.

Submission of Application – Candidates are requested to fill in the prescribed form given below supported by self attested copies of testimonials and submit to Director (A), IGNC A, CV Mess, Janpath, New Delhi-110001 latest by 4.10.2019. Only short-listed applicants will be called for the interview.

Note -The IGNC A reserves the right to accept or reject any or all applications without assigning any reason. The decision of the IGNC A regarding selection of applicants for interview and/ or engagement shall be final.

Director (A)

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Application form for the post of _____

Recent
Passport size
Photograph

1. Name & Address (in block letters) :
2. Father's Name :
3. Date of Birth (in Christian era) :
4. Age as on 01.09.2019 :
5. Address for correspondence with :
Ph Nos. Office/Res./Mobile
e-mail ID.
6. Address (Permanent) :

7. Educational Qualifications (beginning with Matriculation, onwards) :

Qualification	Year of passing	University/ Institution	% of marks	Class/Division

8. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :

9. Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	Experience From & To	i)Scale of pay ii)Basic Pay iii)Grade pay iv)Present/past pay scale in the Grade pay	Nature of duties In detail (attach Separate sheets, If required)

10. Additional Information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to

- (i) Additional academic qualification
- (ii) Profession training
- (iii) Work experience over and above prescribed in the vacancy circular/advertisement

(Note: enclose a separate sheet, if space is insufficient)

11. Additional details about present employment. Please state whether working under:

- (a) Central Government
- (b) State Government
- (c) Autonomous organization including IGNCA
- (d) Government undertaking
- (e) Universities

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Selection Committee will also assess the 'Curriculum Vitae' duly supported by documents submitted by me at the time of selection for the post. If any ... information is found, my candidature may be rejected by the Selection Committee.

(Signature of the Candidate)

Date: