

Revised Content Note

File No: 3/45/2016-SD/AM (Adv. No. 45/2021)

Indira Gandhi National Centre for the Arts
Janpath Building, Janpath Road, New Delhi – 110001
(An Autonomous Trust under Ministry of Culture, Govt. of India)

Advertisement for the posts of Regional Director in Regional Centres

Filling up of the posts of Regional Director for Regional Centres at Varanasi, Guwahati, Bengaluru, Panaji (Goa), Vadodara, Puducherry, Jammu/Srinagar, Ranchi and Thirssur

Indira Gandhi National Centre for the Arts (IGNCA), an Autonomous Trust under the Ministry of Culture, has 9 (Nine) Regional Centres viz. Varanasi, Guwahati, Bengaluru, Panaji (Goa), Vadodara, Puducherry, Ranchi, Thrissur and Jammu/Srinagar. IGNCA invites applications in the prescribed format for the posts of Regional Director on a consolidated remuneration of Rs. 1,20,000/- per month for its Regional Centres at Varanasi, Guwahati, Bengaluru, Panaji (Goa), Vadodara, Puducherry, Ranchi, Thrissur and Jammu/Srinagar on short-term contract/ deputation basis from Central/State/autonomous body/PSU. The positions are to be filled up initially for a period of one year extendable upto three years from the candidates having following educational qualification and experience:-

Short-term Contract including post-retirement assignment (on contract basis)/deputation from Central/State/Autonomous body/PSU/Centre/State.

1. Essential:

- (i) Masters Degree in Humanities/Arts/Language/Science/Engineering from a recognized University /Institute, with 55% of marks;
- (ii) At least 10 years experience in executive/supervisory level in the Central/State/Autonomous Institutions/Universities/Cultural organisation.

2. Desirable:

- (i) Consistently good academic and professional record.
- (ii) Good Awareness and understanding of Indian Cultural Heritage
- (iii) Prior experience of having worked in the arts and culture space either in an individual capacity or as part of a Government or private culture organisation/NGO.
- (iv) Administrative/managerial capabilities displayed in prior roles and responsibilities.

(v) Ability to interface with other organizations in the same field and with Central and State Government agencies and bodies.

(vi) Good oral and written communication skills.

(vii) Experience in the use of modern technology in the cultural spheres like Archives, audiovisual resources etc.

(viii) A proven track record of research and documentation with output in the form of books, publications, research papers and/or journals.

3. Deputation:- Officers with qualification & experience mentioned in para 1 above, and holding analogous post in the Pay level 11 with 3 years' service in the grade or 7 years in Pay level -10.

4. Application of interested and eligible persons, as in the prescribed proforma as at Annexure-I, alongwith complete details, should reach the office of Director (Admin), IGNC A, Janpath Building, Janpath Road, New Delhi - 110 001 within 30 days from the date of publication of the advertisement in the Employment News. (Only eligible candidates will be allowed to appear for interview).

5. The IGNC A reserves the right to reject any application on valid grounds. The decision of the IGNC A regarding selection of applicants for interview shall be final and binding.

Director (A)
IGNC A

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Application Form for the post of Regional Director

1. Name (in Block letters) :
2. Father's Name :
3. Date of Birth (in Christian era) :
Present Age
4. Address for correspondence with
Ph Nos. Office/Res/Mobile/E.mail ID :
5. Permanent Address :

6. Educational Qualifications (Beginning with Matriculation onwards):

Qualification	Year of Passing	University/Institution	% of marks	Class/Division

7. Whether education qualification/professional qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same):

8. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post:

9. Details of employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient
(Short-term contract/Deputation)

Office/institution	Post Held	From & To	i)Scale of pay ii)Basic Pay iii)Grade pay iv)Present/past pay scale in the Grade Pay	Nature of duties, in detail(attach separate sheets) if required	Total Qualify service of substantive period

10. In case the present employment is held on deputation/contract basis please state:

- (a) The date of initial appointment
- (b) Period of appointment on contract/deputation basis
- (c) The pay scale presently held
- (d) The current pay scale in your parent organization (if you had been there):
- (e) Name of the parent office/organization to which you belong (Note: enclose a separate sheet, if space is insufficient)

11. Additional Information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to:-

- (i) Additional academic qualification

- (ii) Profession training
- (iii) Work experience over and above prescribed in the vacancy circular/advertisement

(Note: enclose a separate sheet, if space is insufficient)

12. Remarks: The candidates may indicate information with regard to

- (i) Reports and special projects
- (ii) Awards/scholarships/official appreciation
- (iii) Affiliation with the professional bodies/institutions/societies and
- (iv) Any other information

(Note: enclose a separate sheet, if space is insufficient)

13. Service to which belong :

14. Nature of present employment i.e. ad-hoc or (temporary) quasi-permanent or permanent.

15. Additional details about present employment. Please state whether working under:

- (a) Central Government
- (b) Autonomous organization
- (c) Public Sector undertaking

16. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

17. Existing total emoluments drawn per month / Emoluments expected to be drawn.

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Selection Committee will also assess the Curriculum Vitae duly supported by documents submitted by me at the time of selection for the post.

(Signature of the Candidate)

Dated: