

**INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS**  
**Regional Centre, Varanasi**  
**(Parshwanath Vidyapeeth Campus, I.T.I. Road, Karaundi, Varanasi-221005)**  
**Phone:(0542) 2570238, 2570169. email:igncavaranasi@gmail.com**

**Subject: Invitations of quotations**

Indira Gandhi National Centre for the Arts, an autonomous trust working under Ministry of Culture, Govt. of India is looking to prepare an auditorium, Lecture cum Board Room, Reception & Sale Counter etc. in recently hired space adjacent to existing IGNC office situated at Parshwanath Vidyapeeth Campus, Varanasi.

Sealed quotations are invited from established contractors/ suppliers in two parts (1) Technical & (2) Financial Bid for works mentioned below. Earnest Money for different works are allocated separately, hence quotations may be submitted separately for each works as per details given below;

**Name of Work:**

**A. Internal Brick Partition & Plastering**

1. Providing and laying 4" thick brick masonry in super structure for walls pillars, steps, parapet, cabin and other similar locations etc. with well burnt good quality bricks of class designation 75 in cement mortar 1:4 (1 cement: 4 sand) in true line level.  
Approximate Area 1050 sq.ft.

2. 12 to 15 mm thick cement plaster 1:4 (1 cement: 4 Coarse sand) to walls complete.

Approximate Area: 2100 sq.ft.

**B. Painting/coloring**

Providing & applying 3 or more coats of paint of approved manufacturer and shade to walls, ceiling and other similar areas at all levels, applied evenly to produce uniform even surface to approved finish including cleaning and preparing the surface with putty as per manufacturer & IS specifications, applying a coat of approved primer, including scaffolding etc. complete at all levels.

Approximate area -4384 sq.ft.

**Total Earnest Money for work (A+B) Rs.6000/-**

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**C: Flooring (including plyboard framework of uplifted floor)**

1. Providing & Laying mirror polished vitrified tiles (Kajaria or equivalent) of approved quality and shade, in flooring and flooring bands over a bed of 25-30 mm thick Cement mortar 1:4, laid to patterns with 3-4 mm grooves using pvc strips, i/e necessary cutting, mitering, grinding including skirting  
Approximate Area : 763 sq.ft.

2. Providing & Laying polished granite of approved quality and shade, in flooring and pantry counter over a bed of 25 -30 mm thick cement mortar 1:4, laid to patterns i/e necessary cutting, mitering, grinding  
Approximate Area : 70 sq.ft.

3. Plyboard framework for uplifting floor (false floor) of stage and sitting area of auditorium by using 19 mm thick plyboard of approved quality (century/ green or equivalent)  
Approximate Area : 1387 sq.ft.

4. Providing and laying laminated hdf floor boards of approved quality and shade in spectator area, stage, and conference room over a bed of 3 mm thick foam pad built in dpm  
Approximate Area : 2000 sq.ft.

**D. False Ceiling of Hall**

1. Providing & Fixing suspended ceiling including G.I. perimeter channels of size 0.55 mm thick (having one flange of 20mm and another flange of 30 mm and a web of 27mm) along with perimeter of ceiling, screw fixed to brick wall/ partition with the help of nylon sleeves & screws, at 610 mm centres. Then suspending G.I. intermediate channels of size 45mm (0.9 mm thick with two flanges of 15 mm each) from the soffit at 1220mm centres with ceiling angle of width 25mm X 10mm X 0.55mm thick fixed to soffit with G.I. cleat and steel expansion fasteners. Ceiling section of 0.55mm thickness having knurled web of 51.5 mm and two flanges of 26mm each with lips of 10.5 mm are then fixed to the intermediate channel at 457 mm centres. 12.5mm tapered edge gypboard.(Confirming to IS:2095-1982) is then screw fixed to ceiling section with 25mm drywall screws at 230mm centres. Screw fixing to be done by mechanically either with screw driver or drilling machine with suitable attachment.  
(Cutting of diffuser grills for AC and cutting of holes for lights etc. & provision of any extra member as required for the same shall be included in the above rate)

Approximate Area:2394 sq.ft

2. 12mm thick plyboard work finished with 1mm thick mica of approved quality & shade on false ceiling of reception and auditorium

Approximate Area:215 sq.ft

**E. Wall Panelling**

1. Providing and fixing perforated gypsum board (acoustic board) on walls with base frame and packing of glass wool of approved quality and texture ( Gypsum India or equivalent) : Approximate Area -610 sq.ft.
2. Providing and fixing 12 mm thick ply board on walls with base frame of 18 mm thick plyboard of approved quality as per architectural drawings. (century /green or equivalent) : Approximate Area -620 sq.ft.
3. Providing & Fixing 1.0mm thick wooden laminate of approved quality and shade over existing boards over plyboard panels,including necessary hard-wares, glues, making grooves, making necessary cutouts for switch boxes etc. Complete as per detailed drawings. (Century/ marino/ green or equivalent) : Approximate Area - 620 sq.ft.
4. Providing & pasting wallpapers of approved quality texture and shade (Kaya or equivalent) using adhesive in Conference Room & Reception. Approximate Area - 253 sq.ft.
5. Providing & pasting acrylic sheets of approved quality texture & shade (Revoco) using adhesive in auditorium & reception. Approximate Area 24 sq.ft.
6. Providing & fixing of glass on wall of approved quality (8 in sq ft of lacquered glass) as per architectural drawings. Approximate Area 71 sq.ft.
7. Providing & fixing of 12 mm thick toughened glass as a partition of approved quality) as per architectural drawings. Approximate Area 220 sq.ft.
8. Providing 40mm thick flush door shutters of size 3' X 7' (can be altered as per drawings) Nos. & decorative type, core of block board construction with frame of first class hardwood, with 25mm thick lipping of teakwood battens on all edges and well matched first class commercial ply including door frame of hard wood. -7 Nos.
9. Providing & Fixing mortice locks, Godrej/equivalent make -7 Nos
10. Providing & Fixing handles for the above, Godrej/ equivalent make -7 Nos

**Earnest Money for works (D+E )**

**Rs.21000**

**F. Electrical Wiring etc.**

1. Providing & fixing of Ceiling LED Lights (12 Watt) of approved quality - 122 Nos.
2. Providing & fixing of LED strips (Cove Light) of approved quality & Shade (as per architectural drawings) Apprx. Are – 506 sq.ft.
3. Point wiring for UPS/ RAW Power 6A socket outlets
4. Point wiring for UPS/RAW Power 16A Socket outlets
5. Point wiring for Light/ Fan point
6. Point wiring for UPS/ RAW Power 20A socket outlets for Air-conditioners
7. Raceways for RAW/UPS and Data points- Providing & Laying of raceways
8. Labour parts includes all chase cutting/ making good of floor (for raceways). Installation of light fixtures, switches, switch gears upto commissioning level.
9. Providing & fixing focus 4 lights of approved quality & brand as per architectural drawing.
10. Providing & fixing aggregate of 15 Nos. of Mics and 6 speakers in auditorium and conference hall of approved quality.(Ahuja etc.)
11. Providing & fixing of Projectors of approved quality in Conference Hall and auditorium with handling unit & screen. Make should clearly be mentioned.

Specifications of materials to be used;

Multistrand wires- Polycab, RR, Havells

Data/ LAN Wires- Polycab, RR, Havells

Modular Switches- Legrands/ L&T/ Havells/Anchor

MCBs- Legrands/ L&T/ Havells

**Total Earnest Money for Work (F) 24000**

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**G. Supply & Installtion of 50 KVA Generator (Kirloskar make silent DG set)**

**Earnest Money Rs.8000/-**

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**H. Providing & Fixing of Air-Conditioning** (Cassette AC & Split AC) of aggregate load of 16 ton (Lloyd / Hitachi) Labour part includes all cutting, fixing up to commissioning level)

**Earnest Money Rs.14000/-**

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**I. Furniture**

1. Providing & fixing floor fixed chairs for auditorium of approved design (Preferably Godrej make) – 90 Nos.
2. Supply of Revolving Chairs for Conference Room & Sales Counter of approved design (Preferably Godrej make) – 30 Nos.
3. Supply of Chairs for Dias of approved design – 6 +10 Nos. (Preferably Godrej make)
4. Conference Table: Providing & fixing of Conference Table made of 19 mm ISI marked anti termite Super Gold/ Shatabdi board including pasting of 1 mm ISI marked Amul/ Orchid/ Century brand laminates on outer side of surface) as per architectural drawing. --46 Sq.ft.
5. Reception Table: Providing & Fixing of Reception Table of 19 MM ISI marked anti termite Super Gold/ Shatabdi board including pasting of 1 mm ISI marked Amul/ Orchid/ Century brand laminates on outer side of surface) as per architectural drawing. -19 sq.ft.

6. **Sale Counter:** Providing & Fixing of Reception Table of 19 MM ISI marked anti termite Super Gold/ Shatabdi board including pasting of 1 mm ISI marked Amul/ Orchid/ Century brand laminates on outer side of surface) as per architectural drawing. --- 10 sq.ft.
7. **Sofa:** Providing & Fixing of Executive Sofa made of 19 MM ISI marked anti termite Super Gold/ Shatabdi board including pasting of 1 mm ISI marked Amul/ Orchid/ Century brand laminates on outer side of surface) as per architectural drawing. – 2 Nos.
8. **Cabinets:** Providing & Fixing of Reception Table of 19 MM ISI marked anti termite Super Gold/ Shatabdi board including pasting of 1 mm ISI marked Amul/ Orchid/ Century brand laminates on outer side of surface) (Depth may vary from 15” to 24” as per architectural drawing.)  
-261 sq.ft
9. **Podium** –Providing Podium of 19 MM ISI marked anttermite Super Gold/ Shatabdi board including pasting of 1 mm ISI marked Amul/ Orchid/ Century brand laminates on outer side of surface) as per architectural drawing along with sound system & light- 1 no.

**Total Earnest Money for (I) Furniture**

**Rs.21000**

**Terms & Conditions:**

1. The site may be inspected before quoting the rates and details of work may be known from R.C., office. It is advised to interested parties to visit the site in any working day between 10 a.m. to 3 p.m.
2. The time limit for satisfactory completion of work will be clearly mentioned in Work Order. Penalty of 10% per month of approved cost may be charged if work not completed in stipulated time.
3. The quotation should be submitted in two sealed envelopes clearly marking as technical/Financial bid. These two envelopes will again be put in to a larger envelope. The quotation shall be signed and submitted in a sealed envelope marking as “QUOTATION” through **Speed/Registered post** to The Regional Director, Indira Gandhi National Centre for the Arts, Parshwanath Vidyapeeth Campus, ITI Road, Karaundi, Varanasi-221005 on or before **3rd February 2017 at 3 p.m.**
4. The rate shall be inclusive of all taxes, VAT etc. Carriage/freight charges (if any) may clearly be mentioned in the quotation.
5. **Required Earnest Money in the form of Demand Draft payable to ‘IGNCA, PLAN GRANT’ should be attached for each work separately.**
6. Applicable taxes (TDS) may be deducted from gross amount of bills as per rules.
7. All payments shall be made to a/c through NEFT. Copy of PAN card should be submitted with the quotation.
8. The contractor shall be fully responsible for any damage caused to the property or of human life during execution of work.
9. The quotations received within stipulated time shall be opened and scrutinized by duly formed Purchase Committee and decision of the committee will be final in this regard.
10. The IGNCA reserves the right to reject or accept any offer without assigning any reason. No correspondence shall be entertained in this regard.
11. **Last Date for receipt of quotations is 03.02.2017 at 3 p.m.**

(Dr. V. S. Shukla)  
Regional Director

## TECHNICAL BID

**S.No. Particulars** **(TO BE FILLED IN DETAIL BY THE FIRM)**

1. Name of the firm :
2. Address :
3. Telephone No./Mobile No. :
4. Type of Firm:
5. Name of the Proprietor/Partners :
6. Number/description  
of similar jobs :
7. PAN No. :
8. TIN/VAT No. :
9. Attach Technical specification :
10. Earnest Money details: 

Bank Draft No.	Date
Amount	Name of Bank

The terms & conditions of the tender are acceptable to me/us

Authorized Signatory

(With full name and designation)