

Indira Gandhi National Centre for the Arts

(An Autonomous Trust Under the Ministry of Culture, Govt. of India)
11, Mansingh Road, New Delhi-110001

Walk-in-Interview

Indira Gandhi National Centre for the Arts(IGNCA) intends to engage the following Project Staff for the Project 'Mausam', on contract basis and

Walk-in-interviews will be held as per the schedule given below :

| | | |
|----|--------------------------|-------------------------|
| 1. | Senior Project Associate | 11.00 A.M on 09-01-2017 |
| 2. | Project Associate | 11.00 A.M on 10-01-2017 |
| 3. | Project Assistant(Media) | 11.00 A.M on 11-01-2017 |

Venue : Board Room of IGNCA, Ground Floor, 11 Man Singh Road, New Delhi-110001.

Details of eligibility are available at www.ignca.nic.in

Candidates who had applied for the aforesaid positions in response to IGNCA's Advertisement dated 23.04.2016 can also come for walk-in interview.

IGNCA reserves the right to fill-up or not to fill-up any or all of the above positions.

The Indira Gandhi National Centre for the Arts (IGNCA) is one of the primary stakeholders of project 'Mausam' of the Ministry of Culture, Govt. of India, which is designed to study the exchanges of knowledge, traditions and technologies along maritime routes from the ocean littoral to countries in Austronesia, South, South East, East & West Asia and Africa. The research encompasses the oceanic cultural landscapes and mindscapes, comprising elements like coastal architecture, boat building yards, trade routes, monsoonal trends, religious, mercantile or political travel and migrations, semantic and linguistic synergies and incorporeal cultural values.

Details of Eligibility Criteria etc. of Project Staff for Mausam Project

- **Senior Project Associate**

The Senior Project Associate will be responsible for supporting the Project Director in coordinating research programmes under Project 'Mausam'. He/ She will be involved in documentation, organizing workshops, meetings, seminar, round table conferences, exhibitions, lectures and publications. He/ She will be responsible for collating data and creating a comprehensive database of researchers, institutions, publications, resource persons/ material on various themes under Project 'Mausam' and also in coordination for preparation of audio visual documentation/ film for the project and any other task assigned by the Project Director.

Eligibility Criteria:

- Ph.D. in History or Archeology, or any other related field from a University/Institution recognized by UGC or any other recognized university.
- Minimum of three years of experience of having undertaken research projects/worked in a research institution;
- Basic technical knowledge of digitization and data management.

Age Limit:

- Not more than 35 years as on 1.1.2017.

Duration:

- Initially for three months, extendable based on performance.

Remuneration:

A consolidated amount of Rs. 60,000/- per month will be admissible.

Travel:

- Will be eligible to travel by air within India in connection with work.
- Will be eligible for TA/DA as per IGNCA Rules.

Leave:

- Will be entitled for leave @ two and a half days for each completed calendar month of service. The leave of one calendar year will not be carried forward for next calendar year.
- No other kind of leave shall be admissible under any circumstance.

- **Project Associate - 1 position**

The Project Associate will be responsible for supporting the Project Director in documentation, organizing workshops, meetings, seminar, round table conferences, exhibitions, lectures and publications. He/ She will be responsible for collating data and creating a comprehensive database of researchers, institutions, publications, resource persons/ material on various themes under Project 'Mausam' and any other work assigned by the Project Director.

Eligibility Criteria:

- Master's degree in Humanities, Sociology, History or any other related field from a University/Institution recognized by UGC or any other recognized university;
- Minimum of three years of experience of having undertaken research projects/worked in a research institution;
- Technical knowledge of digitization and data management.

Age Limit:

- Not more than 35 years as on 1.1.2017,

Duration:

- Initially for three months, extendable based on performance.

Remuneration:

- A consolidated amount of Rs. 40,000/- per month will be admissible.

Travel:

- Will be eligible to travel within India by II tier AC in connection with work.
- Will be eligible for TA/DA as per IGNCA Rules.

Leave:

- Will be entitled for leave @ two and a half days for each completed calendar month of service. The leave of one calendar year will not be carried forward for next calendar year.
- No other kind of leave shall be admissible under any circumstance.

- **Project Assistant for Media- 1 position**

The Project Assistant will be responsible for supporting the Project Director and will be involved in creating and maintaining Project 'Mausam' web portal on IGNCA website which will be aligned to websites of other organizations under Project 'Mausam'. S/He will to coordinate media activities, prepare and implement the Social Media Strategy for IGNCA.

Eligibility Criteria:

- Master's degree in Humanities, Sociology, History or any other related field from a University/Institution recognized by UGC or any other recognized university;
- Technical knowledge of digitization and data management.

Age Limit:

Not more than 35 years as on 1.1.2017.

Duration:

- Initially for three months, extendable based on performance.

Remuneration:

- A consolidated amount of Rs. 30,000/- per month will be admissible.

Travel:

- Will be eligible to travel within India by II tier AC in connection with work.
- Will be eligible for TA/DA as per IGNCA Rules.

Leave:

- Will be entitled for leave @ two and a half days for each completed calendar month of service. The leave of one calendar year will not be carried forward for next calendar year.
- No other kind of leave shall be admissible under any circumstance.

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Passport
size
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INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Application form for the position of Senior Project Associate/Project Associate and Project Assistant(Media) in Research Unit for the Project 'MAUSAM' in IGCA

APPLICATION FOR THE POST OF _____

| | | |
|------------|--|-------------------------------------|
| 1. | Name (in Capital letters as it appears in the Matriculation Certificate) | |
| 2. | Present Address with Pin Code | |
| 3. | Permanent Address | |
| 4. | Telephone no./Mobile no./Email/Fax no., | |
| 5. | Nationality | |
| 6. | Date of Birth | |
| 7. | Age as on | |
| 8. | Sex(Male/Female) | |
| 9. | Marital Status | |
| 10. | Category (SC/ST/PH/General) | |
| 11. | Educational Qualification Educational Qualification starting with Ph.D up to Matriculation detailing the name of the Institution, Division/Class, Rank, Year, Degree/Diploma. (attach an extra sheet if required) | |
| 12. | a) Languages known 1. Read 2. Write 3. Both | 1. 2. 3. |

| | | |
|-----|---|----------|
| | | |
| 13. | Professional training attended, if any, along with the subject matter and duration | |
| 14. | Details of the published articles including the articles in the recognized journals (attach an extra sheet, if required) | |
| 15. | Previous research experience including the name of the institutions, duration of research, subject areas (attach an extra sheet, if required) | |
| 16. | Two References | 1. 2. |

(Signature of the Applicant)

Dated :