

File no. IGNCA/CU-62/2015-16

Indira Gandhi national Centre for the Arts

Conservation Unit

July 26th, 2016

Sub: Invitation of quotation for supplying of Japanese tissue paper

Indira Gandhi national Centre for the Arts (IGNCA), an autonomous trust under ministry of Culture invites sealed quotation for supplying of Japanese tissue paper

S.No.	Item	Specifications	Quantity
1.	Japanese Tissue Paper	1. Thickness : 6 GSM 2. Fibre: Manila/Kozo 3. pH : 6 to 7 4. Dimensions : 48 X 90 cm or more than 48 X 90 cm	5 ream/roll
2	Japanese Tissue Paper	1. Thickness : 9 GSM 2. Fibre: Manila/Kozo 3. pH : 6 to 7 4. Dimensions : 60 X 90 cm or more than 60 X 90 cm	1 ream/roll

If your firm is interested you may send the sealed tender for supplying of above mentioned item with mentioned specification on or before 17th August 2016 at 3.00 PM positively to undersigned. The quotation will be opened on 17th August 2016 at 3.30 PM the quotation received after due date and time will not be entertained.

The term and conditions for the quotation are indicated below;

1. The IGNCA reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.
2. Delivery schedule ; 15 days from the date of issue of tissue of the work order
3. Payment : the payment will be made by bank transfer after supplying to the satisfaction of the authorized officer
4. It is necessary to send sample along with quotation
5. Price of the material should be quoted in Indian rupee (INR)
6. Taxes and other statutory duties to be shown separately

Head of Department (Conservation)
Conservation Division, Indira Gandhi national Centre for the Arts
11, Man Singh road Opp. Raksha Bhawan, New Delhi -110001
Phone- 011-023388077