

No.7/3(83)/2016-SD/EMU

INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS
(ESTATE MANAGEMENT UNIT)

Quotation No.004

New Delhi, the 30th November, 2016

NOTICE INVITING QUOTATION

Name of Work : **Supply& Fixing of L.G. Make Bright 1.6mm thick PVC Flooring (Shade:92003)**

Sealed item rate Quotations are invited on behalf of Indira Gandhi National Centre for the Arts (IGNCA) from the authorized dealers/Manufacturer only for above named work in the IGNCA premises. The quotation shall be addressed to Consultant(CE), EMU, IGNCA, No.3, Dr. R.P. Road, New Delhi and dropped in the tender/quotation box kept in the Office of Consultant(CE), EMU latest by **02.12.2016(Friday) till 12.00 Noon** which will be opened on the same day i.e. **02-12-2016 (Friday) at 12:30 P.M.**

The last date of issue of quotation form and other details are shown in the table below:

Sl. No.	Name of work	Estimated Cost	Cost of Quotation	Earnest Money	Last date of Sale/Issue of quotation form	Last date of receipt of quotation	Last date of Opening of Quotation	Period of supply of goods & fixing
1.	Supply and fixing of L.G. make Bright 1.6 mm thick PVC flooring (Shade: 92003)	1,50,000/-	Nil	3,000/- (in form of Demand Draft//Pay Order and Cheque of Nationalize bank	01-12-2016 (Thursday) till 3:00 PM	02-12-2016 (Friday) till 12:00 Noon	02-12-2016 (Friday) till 12.30 PM	2 days(Two days) from the award of letter

(BIJENDER)

Section Officer (EMU)
IGNCA, N.DELHI

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(Shade:92003)

Schedule of quantities

Sl. No.	Description of items	Qty.	Unit	Rate	Total Amount (Rs.)
1	Supply & fixing of L.G. make Bright 1.6mm thick PVC Flooring (Shade:92003)	2690 Sq.Ft	Sq. Ft.		
2	Fixing charges	2690 Sq.Ft	Sq. Ft.		
	Total				

VAT Extra, if applicable may be mentioned

(BIJENDER)
Section Officer (EMU)
IGNCA, N.DELHI

Terms & Conditions:-

1. Supply is to be made within two days from the date of issue of work/purchase order.
2. Payment terms are as per IGNCA standard terms and conditions.
3. The rate/amount shall be filled in figure as well as in words also.
4. IGNCA is not bound to accept the lowest of the quotations and reserve the right to reject any or all of the quotations received without assigning any reason.
5. You are requested to send the quotation in the format given in Annexure-I
6. Your sealed quotation shall be addressed to Consultant (CE), EMU, Indira Gandhi National Centre for the Arts, No.3 Dr. R.P.Road, New Delhi.
7. No advance payment shall be released & final payment shall be made after the satisfactorily completion of work.
8. The materials shall be got approved from, Consultant (CE), EMU, IGNCA before its utilization.
9. The rates shall be inclusive of cartage and handling charges if any and nothing extra shall be paid in this account.
10. The validity period for accepting the tender/quotation shall remain open for 30 days from the date of opening of quotation.

(BIJENDER)
Section Officer (EMU)
IGNCA, N.DELHI